

Padbury Parish Council

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

3rd June 2020

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came in to force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 9th June 2020 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com

Pam Molloy
Parish Clerk

AGENDA

1. Apologies

Members are asked to receive apologies.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 21st April 2020 - Copy attached PPC/11/1920

4. Sports Field, Play Area & Woodland

- Re-development of the Pavilion – Open day held on 7th March 2020. VAT needs to be investigated as claims can be made for certain parts – SLCC can advise. Suggested analysis carried out before any works are instructed.
- Pavilion storage heaters – Smart meters to be fitted if possible. Smart meter installations are currently on hold.

- Tennis club – invoice for electricity usage has been paid.
- Electric box housing switches for path lights is to be locked. Councillor Morris will fit when safe to do so.
- Play Area lease – Chandler Ray dealing with the Land Registry. Councillor Long is chasing.
- Tennis club – Invoice for 1st half of rent postponed until 1st July. Re-opened on 13th May.
- Pavilion Hire Agreement – Cllr Burton has updated and circulated via email for comment.
- Multi Use Games Area re-opened on 1st June. Play area is still locked until further notice.
- Play area and sport fields – annual inspections have been carried out and reports have been circulated via email. Monthly inspections need to be carried out by the Parish Council, Clerk to arrange.
- Quote and artwork received and circulated for comment for two new signs for the play area and multi use games area.
- Parish Council in contact with solicitor regarding a legacy left for the maintenance of the woods.
- Memorial plaque for benefactor (for the maintenance of the woods) to be discussed.
- Resident has requested a second picnic table be installed at the top of the woods.

5. Planning

5.1 New applications since last meeting:

- 20/01338/APP – Single storey side and rear extension – 73 Springfields. Parish Council comments were added on 27th April.
- 20/01389/APP – Variation of condition 2, replace listed approved site plan with updated version relating to application 18/01703/APP (allowed at appeal ref: APP/J0405/W/18/3211072) – Fairhaven, Main Street. Parish Council comments were added on 22nd May.
- 20/01427/ALB – Works to improve and repair the roof of listed building – College Farm, Main Street.
- 20/01603/APP – Demolition of existing building and replace with one dwelling – Former telephone repeater station, Winslow Road.

5.2 Decisions made by Buckinghamshire Council:

- 18/04100/APP - Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents. Land Adjacent to 70 Springfields – Tree Officer comments received. **Approved.**
- 19/04276/ALB - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adjacent residential accommodation use class C3a dwelling house - formerly The Blackbird Public House and Four and 20 Main Street, Padbury. Parish council commented. New plan added to application. Aylesbury Vale District Council advised Parish Council comments remain the same. **Refused.**
- 19/04275/APP - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the

adjacent residential accommodation use class C3a dwelling house - Formerly the Blackbird Public House and Four and 20 Main Street, Padbury. Parish council commented. New plan added to application. Aylesbury Vale District Council advised Parish Council comments remain the same. **Refused.**

- 20/00050/APP – Rear single storey extension – 12 Boundary Road, Padbury. Parish Council comments added on 20th February. **Approved.**
- 20/00877/COUAF – Determination under Class R of Part 3 of Schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015 (Amended) as to whether prior approval is required in respect of transport and highways impacts, noise impacts, contamination risks and flood risks for the change of use of the existing agricultural building to a flexible use falling with business use general storage (class B8) - Manor Farm, Thornborough Road. Parish Council comments added on 13th April. Received emails from resident which have been responded to. **Approved.**
- 19/03089/APP – Demolition of existing storm porch and erection of single storey rear extension – Birch Barn, Church Lane – Residents have appealed. **Appeal allowed.**

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

- 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215.
- 20/01222/APP - Demolition of existing pole barn and replacement with agricultural barn for dry storage of feed and hay for grazing sheep, pens for lambing and sheering plus isolation and quarantine pens and a dry area section for the keeping of site ground maintenance equipment - Land at White Bridge, Steeple Claydon. Parish Council comments added on 17th April.

5.4 Other Planning issues:

- 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by Parish Council. Certificate refused. Appeal has been lodged, start date for appeal is the 16th March 2020.
- Resident wrote to Parish Council advising of intention to apply for planning for the Old Chapel. Reply has been sent.

6. Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

- Barclays Community Current account ending 959, £24,919.53 (as at 31st May 2020)
- Barclays savings account ending 970, £18,427.14 (as at 31st May 2020)
- Barclays Millennium Wood account ending 198, £6,287.00 (as at 31st May 2020)

6.2 Payments:

Paid between meetings:

- Came & Company - £1,993.69 – Insurance – Cheque 102132
- NPower - £528.20 (£440.17 + £88.03 VAT) – Pavilion electricity from 14/1/20 to 6/4/20) – direct debit 6/5/20
- C F Morris - £99.00 (£82.50 + £16.50 VAT) – Oil & diesel for mowers – Cheque 102133
- Lynch Garden Services - £380.00 – Village grass cutting, play area grass cutting 15th & 29th April – Cheque 102134
- Rospa - £177.00 (£147.50 + £29.50 VAT) – Annual inspection of the play area and springfields – Cheque 102135
- D O'Brien – £108.56 – End April/May salary & tax refund – Cheque 102136
- R Gough - £45.00 – May caretaking costs – Cheque 102137

Payments to be agreed at meeting:

- P Molloy- £571.57 – May salary (£389.30) and expenses (£182.27) – Cheque 102138
- Mrs M R Rose - £45.00 – Internal audit service – Cheque 102139
- Lynch Garden Services - £380 – Village grass cutting & play area mowing – Cheque 102140
- NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting April 2020 – direct debit 19/6/20
- NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting April 2020 – direct debit 19/6/20

6.3 Income:

- VAT 126 refund from HMRC reflecting payments made in 2019/20 - £1,757.48
- HMRC tax refund for D O'Brien - £12.80
- Buckinghamshire Council, first precept payment - £12,240

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st May 2020.

6.5 Annual Governance and Accountability Return: Members are advised that the Internal Auditor has reviewed all documentation electronically and has completed the Internal Audit for 2019-20. The Internal Auditor has completed and signed page 3 of the return.

- Members to review and the Chairman to sign the Annual Governance Statement 2019-20 (page 4).
- Members to review and the Chairman to sign the Accounting Statements 2019-20 (page 5).
- Members to resolve the 2019-20 audit for submission to the External Auditors.

Dates for the 2019/20 return have been extended as follows:

- The publication date for final, audited, accounts for local councils will move from 30th September to 30th November 2020.
- To give local councils more flexibility, the requirement for the public inspection period to include the first 10 working days of July has been removed. Instead,

local councils must commence the public inspection period on or before the first working day of September 2020.

- This means that draft accounts must be approved by 31st August 2020 at the latest or maybe approved earlier where possible.

6.6 Members are advised that the Clerk has transferred £225.00 from the Millennium Wood account to the Community Current account in respect of hedge cutting and mowing for 2019/20.

6.7 Members are advised that the gang mower has been deleted from the asset register.

7. Other Parish Council Business

- Resident query re tree down right of way path to fields via West Furlong – following emails and conversation between Clerk and Buckinghamshire Council, it has been agreed that the landowner cannot be identified. Buckinghamshire Council will not undertake any works unless significant risk or harm to the general public. Resident advised accordingly. Resident has asked the following – what happens and who is responsible should our or our neighbours boundary fence or property be damaged?
- No Expressway Group – Advised that it may be cancelled, however await confirmation.
- North Bucks rRIPPLE – Footpaths/right of way access. Improvement plan received and circulated. Maylands have approved the works, await response from All Souls.
- Website Accessibility (Wordpress automatic renewal on 26/9/20) – Councillor Burton to provide update. Councillor Burton and Clerk attended training course on 3rd June regarding accessible documents. Councillor Burton attending further course on 19th August.
- Procedure for approval of minutes.
- Parish Council Insurance has been renewed. Documents circulated via email.
- Received complaint from resident about rights of way path from the woods through Bennetts Close – reported to Buckinghamshire Council. Response received and forwarded to resident.
- Councillor vacancy.

8. Buckinghamshire Council:

The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council, await response.

Bus stops (two by new development) – Improvements to be undertaken, but consultation has yet to be carried out.

Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. The next Section 106 development programme meeting is being held in April. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits.

Transport for Bucks will contact the Parish Council so as location and type of

crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location.

9. Correspondence circulated in between meetings via e-mail:

- Residents of Regeneration Estates monthly meeting
- Residents of Regeneration Estates - Minutes of meeting of 1 May
- North Bucks Parishes Planning Consortium representation to the MK Strategy to 2050
- Residents of Regeneration Estates submission on MK Futures 2050
- Planning Application Consultation 20/01427/ALB – College Farm
- Salden Chase Planning Application/Appeal - Newton Longville Parish Council Meeting today - Zoom login details
- Chiltern & South Bucks Local Plan - Failure to comply with the Duty to Co-operate / Have We Got Planning News For You
- Update on Town and Parish Council involvement in planning applications
- Planning Application Consultation 20/01603/APP – Former telephone repeater station
- LTN 31 - local Council General Powers
- Letter from Buckingham Town Council to Warren Whyte
- Honouring outstanding persons for coronavirus work contributions
- LTN 87 – Procurement
- North Bucks Parishes Planning Consortium Annual General Meeting – respond by 14/6/20
- Letter from Buckingham Town Council to Warren Whyte
- Letter from Buckingham Town Council to Warren Whyte – added note from Cllr Monger

10. Highways

- Broken grate on Lower Way – resident has reported via Fix my Street, latest comment - We have assessed your report and the repair of this defect has been added to our programme of works. Note: No further update as at 2nd June 2020.

11. Dates of next meetings – Padbury Parish Council – Members are asked to note:

14th July 2020 – 8th September 2020 – 13th October 2020 (to be confirmed) – 10th November 2020 – 8th December 2020