

**PADBURY PARISH COUNCIL**  
**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**  
**on Tuesday 10<sup>th</sup> March 2020 at 7.30 p.m.**

**Present:** Cllr M Long, Chairman; Cllr S Dickens, Vice-Chairman; Cllr F Morris; Cllr V Murray; Cllr M Williamson; Cllr P Burton; Cllr K Roberts

**Also present:** Pam Molloy, Parish Clerk; Cllr J Chilver, David Goss

**Period of Public Questions:** None

The meeting commenced at 7:30 pm.

**117. Apologies** – Cllr S Renshell

**118. Declarations of Interest** – There were none

**119. Minutes - RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 11<sup>th</sup> February 2020 - PPC/09/1920

**120. Sportsfield, Play Area and Woodland.**

- Re-development of the Pavilion – Open day held on 7th March 2020. Cllr Long provided update and is collating peoples comments and suggestions. He will circulate information on costings. VAT needs to be investigated.
- Pavilion storage heaters – NPower contract ends 2021 (3 yr contract). Clerk has requested for smart meters to be fitted via online and email and is continually chasing.
- Tennis Club – Members **RESOLVED** that the invoice due to be raised on the 1<sup>st</sup> April is to include electricity costs.
- Path lights leading to tennis courts – timer has been reset to 15 mins. Members **RESOLVED** that the electric box housing switches is to be locked with a coded padlock – Cllr Morris to action.
- Play Area Lease – Cllr Long advised that Chandler Ray had all the information they needed and would be sending papers to the Land Registry. No further update.
- Members **RESOLVED** to note that the tennis club Agreement has been signed by both parties and a copy held on file.
- Youth Club – Members **RESOLVED** to note that the youth club are only using the Pavilion on Friday evenings from 6pm to 9pm.
- Pavilion hire agreement - This was discussed and Cllr Burton raised some queries. Risk assessment to be carried out by hirer. Parish Council insurance covers hire. Need to add number of people allowed.
- Fire extinguishers – Clerk to contact Churches re servicing and also see if they can advise re number of people in the pavilion.
- Members **RESOLVED** to note that the notice for the window providing contact details in case of an emergency is in place.
- Keys for pavilion and grounds where discussed. Members **RESOLVED** that the keys are to remain where they are.
- Muga light is faulty – clerk has instructed A Picketts.

- Members **RESOLVED** the following annual rents from 1<sup>st</sup> April 2020:  
Youth Club - £150/yr  
Football Club - £700/yr  
Tennis Club - £600/yr

## 121. Planning

### 121.1 New Applications **Members noted:**

- None

### 121.2 Decisions made by AVDC **Members noted:**

- 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by PC to AVDC. **Certificate refused.**

### 121.3 Awaiting determination by AVDC **Members noted:**

- 18/04100/APP - Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents. Land Adjacent To 70 Springfields – Tree Officer comments received. *Pending consideration.*
- 19/01233/APP - Erection of agricultural building - Land Rear/adj to Fairhaven, Main Street – objection raised. Letter sent to AVDC regarding S215. *Pending Consideration.*
- 19/01978/APP - Change of use of telephone repeater station into one dwelling. - Former Telephone Repeater Station Winslow Road – objection raised. **Members RESOLVED the response to applicants recent enquiry. Application now withdrawn.**
- 19/04276/ALB - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house - Formerly The Blackbird PH And Four And 20 Main Street, Padbury. PC commented. New plan added to application. Members **RESOLVED** the response to recent amendments.
- 19/04275/APP - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house\_- Formerly The Blackbird PH And Four And 20 Main Street, Padbury. PC commented. New plan added to application. Members **RESOLVED** the response to recent amendments.
- 20/00050/APP – Application for a rear single storey extension – 12 Boundary Road, Padbury. PC comments have been made. *Pending consideration.*

### 121.4 Other Planning issues: **Members noted:**

19/03089/APP – Demolition of existing storm porch and erection of single storey rear extension – Birch Barn, Church Lane. Residents have **appealed.**

## 122. Finance

### 122.1 Account Balances:

**RESOLVED** to note that the balances for the Bank accounts are as follows:

- Barclays Community Current a/c xxx959 £15,689.35 (as at 29<sup>th</sup> February 2020)
- Barclays COU IAS a/c xxx970 £18,420.68 (as at 29<sup>th</sup> February 2020)
- Barclays Millennium Wood a/c xxx198 £6,412.00 (as at 29<sup>th</sup> February 2020)

**122.2 RESOLVED to make the following payments:****Paid between meetings:**

- Npower - £960.53 (£800.44 + £160.09 VAT) – Pavilion electricity 4/10/19-14/1/20 – Direct Debit 06/02/20
- Barclays Bank - £12.50 – stopped cheque fee – Debit 19/02/20
- Npower - £241.69 (£201.41 + £40.28 VAT) – Unmetered street lighting MPAN1 January 2020 – Direct Debit 13/03/20
- Npower - £13.90 (£11.58 + £2.32 VAT) Unmetered street lighting MPAN2 January 2020 – Direct Debit 13/03/20

**Paid at meeting:**

- P. Molloy - £347.21 – February salary and expenses – Cheque 102110
- D. O’Brien - £41.04 – Dec/Jan 3 hrs salary – Cheque 102111 (cheque 102104 voided)
- D. O’Brien - £34.20 – Feb 2.5 hrs salary – Cheque 102112
- R Gough - £42.50 – February Caretaking costs – pavilion – Cheque 102113
- A Picketts - £85.00 – Reset timer & replaced circuit breaker to pathway lighting – Cheque 102114
- BMKALC - £41.55 – Audit training course – Cheque 102115
- BMKALC - £41.55 – Website accessibility course – Cheque 102116
- Phillips Print & Stationers - £146.22 – Feb/March pump – Cheque 102117

**122.3 RESOLVED to note the following income:**

- Millennium Wood funding (February) - £100.00
- All Souls payment for removal of tree - £480.00
- Padbury Village FC for use of facilities Oct 19 to Mar 20 - £350.00

**122.4 RESOLVED to note that the Income, Expenditure, Summary and Budget YTD statements as of 29<sup>th</sup> February 2020.****122.5 Internal Audit for 2019/20:**

Members **RESOLVED** to note that Mrs Rose has been sent her letter of appointment.

**122.6 Members RESOLVED to note the requirements to enable compliance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. The PC has budgeted £500 but further funds will need to be allocated.****123. Other Parish Council Business**

- Lynch Garden Services – Agreement signed by both parties. Requested the first cut during w/c 6th April.
- VE/VJ Day 2020 – Will be held on the Bank Holiday weekend 8-10<sup>th</sup> May. Cllr Roberts has applied for a grant from AVDC.
- Resident raised concern re trees down right of way on West Furlong – Letters to be sent to Bucks CC and resident. Cllr Burton and Clerk to action.
- BMKALC - [EXTERNAL] Consultation: Strengthening police powers to tackle unauthorised encampments. Members **RESOLVED** to note that Cllr Roberts submitted response on the 2<sup>nd</sup> March.
- Local Council (LC) Devolution Agreement Variation – Signed copy returned to Bucks CC, await PC signed copy.
- No Expressway Group (NEG) – Cllr Roberts advised that it may be cancelled, however await confirmation. No further news received.

- North Bucks rRIPPLE in Padbury – Footpaths/right of way access. Members **RESOLVED** that the Clerk to contact the landowners to see if they approve the works.
- Town & Parish council elections taking place on 7<sup>th</sup> May 2020 – relevant information added to the website and posters placed on noticeboards. Ad to go in Padbury Pump.
- Annual Parish meeting – to be held on the 14<sup>th</sup> April at 7pm.
- Annual Parish Council meeting – to be held on the 19<sup>th</sup> May at 7.30pm.
- Website Accessibility by September 2020 – Cllr Burton provided an update. Attending training course on the 7<sup>th</sup> April.
- National Village & Community Halls survey – due by 31<sup>st</sup> March. Cllr Long to action for the Pavilion and Rev Roberts to action for the church.

#### 124. Aylesbury Vale District Council (AVDC)

#### 125. Buckinghamshire County Council:

- The re-surfacing of the footway on Main Street is in progress.
- Bus stops (x 2 by new development) – Improvements to be undertaken. Consultation yet to be carried out.
- Crossing on the A413 – Under S38 developer to install an informal crossing, however no deadline date set. Under S106 a pelican or toucan crossing to be installed. The next S106 development programme meeting is being held in April. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location.
- Official complaint has been lodged regarding the rattling drain cover on Main Street by Highway House. Bucks CC are chasing BT.

#### 126. Correspondence circulated in between meetings via e-mail:

- BMKALC - NALC legal update - February 2020
- Latest news from the ICO
- Parish newsletter - Feb edition
- Fwd: News on VALP
- The Rural Bulletin - 11 February 2020
- FW: Parish Liaison Notes 29 January
- Fwd: [RoRE] Minutes of meeting - 7 Feb 2020
- Fwd: Oxford Cambridge Expressway
- 19/04276/ALB and 19/04275/APP
- NALC Launches new HR Policies and Templates
- BMKALC Re: Useful Weblinks From Recent NALC Meeting With Transport Planning Society
- NHS transformation in Buckinghamshire and other updates
- Fwd: VALP - Committee dates
- How safe do you feel in Buckinghamshire?
- Footway maintenance works: Main Street, Padbury
- Press Release: Strategic Highway Maintenance Programme: Week commencing 17th February 2020
- National Village and Community Halls Survey – **also circulated to VH Chair & Reverend.**
- Fwd: Strategy for 2050 - additional public dates and posters – **Cllr Williamson attending meeting in Winslow.**
- The Rural Bulletin - 18 February 2020
- £16m for domestic abuse services
- Buckinghamshire - Parish Council Websites Challenge - WCAG 2.1
- £90m to cut carbon emissions
- You're invited to Finance Training for Councillors (14 Jul 2020)
- Citizens Advice Fundraising
- Press Release: Strategic Highway Maintenance Programme: Week commencing 24th February 2020
- FW: BMKALC TRAINING SCHEDULE UPDATED
- EWR2 Project Launch 26.02.20 - directions and joining instructions

- Fwd: Notification for the next MKALC Meeting
- You're invited to Dementia Friendly Communities (26 Feb 2020)
- Funding opportunity – floods
- Join us in March 2020 to discuss the Rural Strategy
- The Rural Bulletin - 25 February 2020
- The latest from the UK's largest Public Sector Network
- BMKALC - NALC / BTA Toilet Tax Survey.
- Green future Bucks
- Parish Online News & Updates
- NHW Wheelie bin stickers – **Pack of 50 costs £62.50. Forwarded on to Pump.**
- FW: [EXTERNAL] Funding alert - The Bright Ideas Fund is open!
- BMKALC New Website
- Buckinghamshire Best Kept Village Competition 2020 – **Agreed to enter. Closing date for entries 30<sup>th</sup> April.**
- Latest news: Delivering the new Buckinghamshire Council
- Press Release: Strategic Highway Maintenance Programme: Week commencing 2nd March 2020
- Latest news: Delivering the new Buckinghamshire Council
- VE DAY MEMORIAL PLANTER
- BMKALC New Website
- The Rural Bulletin - 03 March 2020

### 127. Highways

- Broken grate on Lower Way – resident has reported via Fix my Street, latest comment - We have assessed your report and the repair of this defect has been added to our programme of works. Clerk also reported and got the same response.
- Overhanging hedging on corner of Old End and Arnolds Close – Members **RESOLVED** to note that the works have been carried out.

### 128. Exclusion of Public and Press: In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It was **RESOLVED**, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

- Members **RESOLVED** to formerly appoint Mrs D O'Brien as Acting Responsible Financial Officer at current hourly rate for the next 6 months.
- Members **RESOLVED** to pay existing clerk for any hours worked over the agreed hours.
- Members **RESOLVED** to increase caretakers rate to £9 per hour from the 1<sup>st</sup> April. Clerk to confirm in writing.

### 129. Dates of next meetings – Padbury Parish Council – Members are asked to note:

14<sup>th</sup> April 2020 (+Annual Parish Meeting); 19<sup>th</sup> May 2020 (+Annual Parish Council Meeting); 9<sup>th</sup> June 2020; 14<sup>th</sup> July 2020; 8<sup>th</sup> September 2020; 13<sup>th</sup> October 2020 (tbc); 10<sup>th</sup> November 2020; 8<sup>th</sup> December 2020

Meeting closed at 9pm

Signed.....Chairman Date.....