

3rd March 2020

Dear Councillors and Residents of Padbury,

I hereby give you notice that a Parish Council meeting will be held at the Sports Pavilion, Padbury on **Tuesday 10th March 2020** at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Pam Molloy
Pam Molloy
Parish Clerk

AGENDA

1. Apologies: Members are asked to receive apologies.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

Tuesday 11th February 2020 - **Copy attached PPC/09/1920**

4. Sports Field, Play Area & Woodland

- Re-development of the Pavilion – Open day being held on Saturday 7th March 2020 from 2.30pm to 4.30pm.
- Pavilion storage heaters – Smart meters to be fitted if possible - Clerk has registered request online and is chasing. Chased again 26/2.
- Tennis club electric meter – tennis club to be billed quarterly, clerk to action.
- Path lights leading to tennis courts – timer has been reset to 15mins. Clerk suggests electric box housing switches should be locked.
- Play Area lease – Chandler Ray have all the information they needed and would be sending papers to the Land Registry. Cllr Long to update.
- Tennis club – final Agreement signed by both parties. Copy held on file.
- Youth club – now using on Friday evenings only – 6-7.30pm and 7.30-9pm.
- Pavilion hire – Website has been updated. Hire agreement to be finalised.
- Notice for window is in place.
- Security of the keys for the pavilion and grounds to be discussed.

5.0 Planning

5.1 New Applications since last meeting:

- None

5.2 Decisions made by AVDC

- 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by PC to AVDC. **Certificate refused.**

5.3 Awaiting determination by AVDC

- 18/04100/APP - Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents. Land Adjacent To 70 Springfields – Tree Officer comments received. *Pending consideration.*
- 19/01233/APP - Erection of agricultural building - Land Rear/adj to Fairhaven, Main Street – objection raised. Letter sent to AVDC regarding S215. *Awaiting decision.*
- 19/01978/APP - Change of use of telephone repeater station into one dwelling. - Former Telephone Repeater Station Winslow Road – objection raised. *Awaiting decision. Applicant has been in contact, response to be agreed at meeting.*
- 19/04276/ALB - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house - Formerly The Blackbird PH And Four And 20 Main Street, Padbury. *PC commented.* New plan added to application. **AVDC have requested comments by 12th March – to be agreed at meeting.**
- 19/04275/APP - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house - Formerly The Blackbird PH And Four And 20 Main Street, Padbury. *PC commented.* New plan added to application. **AVDC have requested comments by 12th March – to be agreed at meeting.**
- 20/00050/APP – Application for a rear single storey extension – 12 Boundary Road, Padbury. PC comments have been made. *Pending consideration.*

5.4 Other Planning issues:

- 19/03089/APP – Demolition of existing storm porch and erection of single storey rear extension – Birch Barn, Church Lane – Residents have **appealed.**

6.0 Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

- Barclays Community Current a/c xxx959 £15,689.35 (as at 29th February 2020)
- Barclays COU IAS a/c xxx970 £18,420.68 (as at 29th February 2020)
- Barclays Millennium Wood a/c xxx198 £6,412.00 (as at 29th February 2020)

6.2 Payments:

Paid between meetings:

- Npower - £960.53 (£800.44 + £160.09 VAT) – Pavilion electricity 4/10/19-14/1/20 – Direct Debit 06/02/20
- Barclays Bank - £12.50 – stopped cheque fee – Debit 19/02/20
- Npower - £241.69 (£201.41 + £40.28 VAT) – Unmetered street lighting MPAN1 January 2020 – Direct Debit 13/03/20
- Npower - £13.90 (£11.58 + £2.32 VAT) Unmetered street lighting MPAN2 January 2020 – Direct Debit 13/03/20

To be paid at meeting:

- P. Molloy - £347.21 – February salary and expenses – Cheque 102110
- D. O’Brien - £41.04 – Dec/Jan 3 hrs salary – Cheque 102111 (cheque 102104 voided)
- D. O’Brien - £34.20 – Feb 2.5 hrs salary – Cheque 102112
- R Gough - £42.50 – February Caretaking costs – pavilion – Cheque 102113
- A Picketts - £85.00 – Reset timer & replaced circuit breaker to pathway lighting – Cheque 102114
- BMKALC - £41.55 – Audit training course – Cheque 102115
- BMKALC - £41.55 – Website accessibility course – Cheque 102116
- Phillips Print & Stationers - £146.22 – Feb/March pump – Cheque 102117

6.3 Income:

- Millennium Wood funding (February) - £100.00
- All Souls payment for removal of tree - £480.00
- Padbury Village FC for use of facilities Oct 19 to Mar 20 - £350.00

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget YTD statements as of 29th February 2020.

6.5 Internal Audit for 2019/20:

Members are advised that Mrs Rose has been sent her letter of appointment (via e-mail).

6.6 Members are asked to consider the requirements to enable compliance with the **Public Sector Bodies** (Websites and Mobile Applications) (No. 2) **Accessibility Regulations 2018**. The PC has budgeted £500 but further funds may need to be allocated.

7.0 Other Parish Council Business

- Lynch Garden Services have been re-appointed and new agreement has been issued, await signed copy. Clerk has requested first cut to be carried out w/c 6th April.
- VE/VJ Day 2020 – Will be held on the bank holiday weekend 8th to 10th May 2020. Cllr Roberts to apply for a grant from AVDC.
- Resident re-raised query re tree down right of way path to fields via West Furlong. Devolved services have been checked and email circulated. Quote for works to be agreed.
- BMKALC - [EXTERNAL] Consultation: Strengthening police powers to tackle unauthorised encampments. Cllr Roberts submitted response on the 2nd March.
- Local Council (LC) Devolution Agreement Variation – signed copy returned to Bucks CC.
- No Expressway Group (NEG) – Cllr Roberts advised that it may be cancelled, however await confirmation.
- North Bucks rRIPPLE – Footpaths/right of way access. Improvement plan received and circulated. Clerk to contact the landowners to see if they will approve the works.
- Town & Parish Council elections taking place on 7th May 2020. Relevant information to be added to the website and posters to be put on noticeboards. Clerk actioning.
- Annual Parish Council Meeting – proposed date 19th May 2020.
- Annual Parish Meeting – proposed dates 14th or 21st April 2020.
- Website Accessibility – Cllr Burton attending training course on the 7th April.
- National Village & Community Halls Survey – Due by 31st March.

8.0 Aylesbury Vale District Council (AVDC):

9.0 Buckinghamshire County Council:

The re-surfacing of the footway on Main Street is underway
Bus stops (x 2 by new development) – Improvements to be undertaken. Consultation yet to be carried out.

Crossing on the A413 – Under S38 developer to install an informal crossing, however no deadline date set. Under S106 a pelican or toucan crossing to be installed. The next S106 development programme meeting is being held in April. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location.

10.0 Correspondence circulated in between meetings via e-mail:

- BMKALC - NALC legal update - February 2020
- Latest news from the ICO
- Parish newsletter - Feb edition
- Fwd: News on VALP
- The Rural Bulletin - 11 February 2020
- FW: Parish Liaison Notes 29 January
- Fwd: [RoRE] Minutes of meeting - 7 Feb 2020
- Fwd: Oxford Cambridge Expressway
- 19/04276/ALB and 19/04275/APP
- NALC Launches new HR Policies and Templates
- BMKALC Re: Useful Weblinks From Recent NALC Meeting With Transport Planning Society
- NHS transformation in Buckinghamshire and other updates
- Fwd: VALP - Committee dates
- How safe do you feel in Buckinghamshire?
- Footway maintenance works: Main Street, Padbury
- Press Release: Strategic Highway Maintenance Programme: Week commencing 17th February 2020
- National Village and Community Halls Survey – **also circulated to VH Chair & Reverend.**
- Fwd: Strategy for 2050 - additional public dates and posters
- The Rural Bulletin - 18 February 2020
- £16m for domestic abuse services
- Buckinghamshire - Parish Council Websites Challenge - WCAG 2.1
- £90m to cut carbon emissions
- You're invited to Finance Training for Councillors (14 Jul 2020)
- Citizens Advice Fundraising
- Press Release: Strategic Highway Maintenance Programme: Week commencing 24th February 2020
- FW: BMKALC TRAINING SCHEDULE UPDATED
- EWR2 Project Launch 26.02.20 - directions and joining instructions
- Fwd: Notification for the next MKALC Meeting
- You're invited to Dementia Friendly Communities (26 Feb 2020)
- Funding opportunity – floods
- Join us in March 2020 to discuss the Rural Strategy
- The Rural Bulletin - 25 February 2020
- The latest from the UK's largest Public Sector Network
- BMKALC - NALC / BTA Toilet Tax Survey.
- Green future Bucks
- Parish Online News & Updates
- NHW Wheelie bin stickers – **Pack of 50 costs £62.50**
- FW: [EXTERNAL] Funding alert - The Bright Ideas Fund is open!
- BMKALC New Website
- Buckinghamshire Best Kept Village Competition 2020
- Latest news: Delivering the new Buckinghamshire Council
- Press Release: Strategic Highway Maintenance Programme: Week commencing 2nd March 2020
- Latest news: Delivering the new Buckinghamshire Council
- VE DAY MEMORIAL PLANTER
- BMKALC New Website
- The Rural Bulletin - 03 March 2020

11.0 Highways

- Broken grate on Lower Way – resident has reported via Fix my Street, latest comment - We have assessed your report and the repair of this defect has been added to our programme of works. Clerk reported again on 6th Feb.

- Overhanging hedging on corner of Old End and Arnolds Close – works carried out on the 23rd February 2020.

12.0 Exclusion of Public and Press: In accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore RECOMMENDED, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

- To discuss the appointment of an acting Responsible Financial Officer and agree terms and conditions.
- The minimum wage increases on the 1st April 2020 to £8.72/hour. The caretakers hourly rate will need to be adjusted and agreed (currently paid £8.50/hr).

13.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:
14th or 21st April 2020 (tbc) - 19th May 2020 (tbc) – 9th June 2020 – 14th July 2020 –
8th September 2020 – 13th October 2020 (tbc) – 10th November 2020 – 8th December 2020