

20th March 2020

Dear Councillors and Residents of Padbury,

I hereby give you notice that an extraordinary meeting of Padbury Parish Council will be held at the Sports Pavilion, Padbury on **Wednesday 25th March 2020** at 5pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

I urge members of the public to follow the guidance given to decide whether they should attend. The minutes will be published as usual for those who are unable to attend. We hope that everyone carefully considers their own situation and uses the guidance provided to help them make decisions for their own well being.

Mike Long
Chairman

AGENDA

1. Apologies: Members are asked to receive apologies.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on: Tuesday 10th March 2020 - **Copy attached PPC/10/1920**

4. Emergency Delegation Powers, Members are asked to consider:

In response to the COVID-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the Parish Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Parish Council where such decisions cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline (such as planning consultations or insurance renewal). This will be carried out where possible by consultation with members by email or telephone. The Clerk will further consult with the Chairman for guidance as necessary. The delegation does not extend to matters expressly reserved to the Parish Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority will cease upon the first meeting of the Parish Council after the council meeting at which the delegation was put in place.

5. Members will be asked to sign cheques as prepared by the Clerk to meet existing commitments.

6. Members are asked to consider if invoices should be raised on the 1st April 2020 for rents due from the Youth Club and Tennis Club.

7. The Parish Council is suspending meetings until further notice or as advised by Central Government or the Buckinghamshire Unitary.