

**PADBURY PARISH COUNCIL**  
**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**  
**on Tuesday 10<sup>th</sup> December 2019 at 7.30 p.m.**

**Present:** Cllr. M. Long, Chairman; Cllr. S. Dickens, Vice-Chairman; Cllr. F Morris; Cllr. V. Murray; Cllr. M. Williamson; Cllr. P. Burton; Cllr. K. Roberts

**Also present:** Pam Molloy, Parish Clerk and 1 resident

**Period of Public Questions:**

One resident in attendance who raised the following concerns:

- Hole in tarmac just inside of Pavillion car park gate
- New street light not working on Springfields – E.ON to be contacted by Clerk.
- At the top of Springfields, lorries have damaged the grass verges when turning.
- Pavement cracked/damaged by entrance to new development. Cllr Long to contact the Site Manager.

Resident left at 7.45pm.

The meeting commenced at 7:30 pm.

**81.0 Apologies – None**

**82.0 Declarations of Interest – There were none**

**83.0 Minutes - RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 12<sup>th</sup> November 2019 - PPC/06/1920

**84.0 Sportsfield, Play Area and Woodland.**

- There has been no further progress on the re-development of the Pavilion and date yet to be decided for open day. Cllr Long to action after Christmas.
- Pavillion storage heaters – Npower contract ends 2021 (3 yr contract). Members noted that timers have now been fitted to the storage heaters. Npower have advised that the fitting of smart meters is not possible – Clerk to arrange meeting with Npower and Cllr Morris.
- Play Area Lease – legally obliged to register with Land Registry. Cllr Long dealing with Chandler Ray Solicitors – need to provide ID. Costs advised £145 + VAT + any additional costs.
- Tennis Club assets – reply to be sent to the tennis club chairman. Cllr Burton and Clerk to action.
- Tennis Club lease – Cllr Burton advised members of the terms of the contract, responsibilities for both the Parish Council and tennis club and maintenance of the courts and outer fencing. Tennis club will need access to the pavilion. Cllr Burton to amend and finalise the contract. Clerk to forward to tennis club chairman. The annual rent was also discussed, no change at present.

## 85.0 Planning

### 85.1 New Applications **Members noted:**

- 19/04276/ALB - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house - Formerly The Blackbird PH And Four And 20 Main Street, Padbury
- 19/04275/APP - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house\_- Formerly The Blackbird PH And Four And 20 Main Street, Padbury

The above application was discussed – support new business venture but have concerns re parking on site and on Main Street. Cllr Roberts to provide response for Clerk.

### 85.2 Decisions made by AVDC **Members noted:**

- 19/03647/APP - Single storey rear extension, two storey side and rear extension - Orchard House Winslow Road – **Approved**

### 85.3 Awaiting determination by AVDC **Members noted:**

- 18/04100/APP - Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents. Land Adjacent To 70 Springfields – Tree Officer comments received. Pending consideration.
- 19/01233/APP - Erection of agricultural building - Land Rear/adj to Fairhaven, Main Street – objection raised. Letter sent to AVDC regarding S215. Pending Consideration.
- 19/01978/APP - Change of use of telephone repeater station into one dwelling. - Former Telephone Repeater Station Winslow Road – objection raised. Awaiting decision.
- 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by PC to AVDC. Pending Consideration.
- 19/00566/CON3 – Retaining wall and fence at Lower Way – Councillors noted that a complaint has been registered with Planning Enforcement regarding this work and an additional complaint made to the Parish Council by another resident. Resident has been advised to discuss with planning enforcement.

### 85.4 Other Planning issues: **Members noted:**

- VALP Main Modifications consultation – response due by 17<sup>th</sup> December 2019. Cllr Roberts provided update and advised members that the Parish Council should give their support to the NBPPC.

**86.0 Finance****86.1 Account Balances:**

**RESOLVED** to note that the balances for the Bank accounts are as follows:

- Barclays Community Current a/c xxx959 £24,844.15 (as at 30<sup>th</sup> October 2019) – as per latest statement
- Barclays COU IAS a/c xxx970 £18,411.50 (as at 18<sup>th</sup> October 2019) – as per latest statement
- Barclays Millennium Wood a/c xxx198 £6,012.00 (as at 10<sup>th</sup> October 2019) – as per latest statement

**86.2 RESOLVED to make the following payments:****Paid between meetings:**

- Npower - £242.35 (£201.96 + £40.39 VAT) – Unmetered street lighting MPAN1 October 2019 – Direct Debit
- Npower - £13.92 (£11.60 + £2.32 VAT) Unmetered street lighting MPAN2 October 2019 – Direct Debit

**Paid at meeting:**

- P Molloy - £256.60 – November net salary and expenses (Ink, stamps, paper, envelopes & mobile top up £74.87 + £10.50 VAT) Total £341.97 – Cheque 102087
- D O'Brien - £383.04 - November salary – Cheque 102088
- HMRC - £64.00 – November PAYE Molloy – Cheque 102093
- R Gough - £42.50 – November Caretaking costs – pavilion – Cheque 102089
- Farrer & Co. LLP - £909.50 (£759.50 + £150.00 VAT) lease renewal replacement invoice xx5549 – Cheque 102090
- AVDC - £303.70 (£253.08 + £50.62 VAT) – Dog bin waste collection – Cheque 102091
- Lynch Garden Services - £150 – Grass cutting to play area 10<sup>th</sup> & 22<sup>nd</sup> Oct and 14<sup>th</sup> Nov – Cheque 102092
- F R Morris - £25 – Present for Christmas tree – Cheque 102094
- A Picketts - £378.60 – Timers for storage heaters – Cheque – 102095
- M Jackson - £180 – Securing playing field gate, July-December 2019 – Cheque 102096

**86.3 RESOLVED to note the following income:**

- Millennium Wood funding (November) - £100.00
- Tennis Club 2019-20 dues - £600.00 + £237.03 electricity

**86.4 RESOLVED to note that the Income, Expenditure, Summary and Budget YTD statements as of 30<sup>th</sup> November 2019.****86.5 Bank Mandate change – forms received and signed by Councillors. Clerk to complete the forms and return to the bank.****86.6 Members considered the second draft budget (v2) for 2020/21 as distributed via e-mail on 13<sup>th</sup> November. Changes requested at the last meeting have been implemented and the Precept adjusted to reflect a request of £24,480.00. This represents a net increase of £1,000 allowing for the change in tax base which is an increase per year of £2.68 for a Band D equivalent household (or 4.24%).**

This includes:

- Increased Football Club charge to £900
- Removed £360 Play Around Parishes
- Increased pavilion electricity costs to £2,000 (+£500)
- Increased Misc. repairs to £1,000 (+£250)
- Reduced election costs to £1,000 for contested (per AVDC) (-£500)
- Included £2,000 (not £1,000) for reserve towards pavilion re-furb
- Increased website costs by additional £250 to meet accessibility requirements

There will be a shortfall of £190 which can be met by reserves/VAT refund due.

AVDC 2020/21 Tax base & request for Precept – response due by 17/1/2020.

Members **RESOLVED to approve** the precept request of £24,480.

#### **87.0 Other Parish Council Business**

- Lynch Garden Services will need to provide new quote for next year to include additional areas. Cllr Long to locate AVDC plan.
- ICO/Data Protection – Members noted that the renewal has been completed.
- Members email addresses – It was strongly advised/explained that all Councillors should use a Parish Council specific email address. Fact sheet distributed. Members noted the recommendations. Cllrs Long, Burton, Roberts, Morris and Murray have complied.
- VE/VJ Day 2020 – Agreed in principal. Will be held on the Bank Holiday weekend, 8-10<sup>th</sup> May. Cllr Roberts would require support organising this event. Cllr Roberts provided article for the Padbury Pump.
- Dog Waste Collection – Members noted that the agreement has been extended to end March 2020.
- Street light on Old End (by Tudor Cottage) – quotation approved, Clerk to action.
- Resident raised concern re tree down right of way on West Furlong – Clerk to contact Bucks County Council Rights of Way Officer to ascertain who owns the land.
- Rights of Way Improvement Plan consultation [www.buckscouncil.gov.uk/rowip](http://www.buckscouncil.gov.uk/rowip) (due 24/12/19) – Cllr Roberts provided update and to submit response.
- Members **RESOLVED** to approve expenditure for the Clerk to join SLCC on the 1<sup>st</sup> January. £8 joining fee + £92 annual membership. Clerk to action.
- VALP modifications (NBPPC). Meeting held on 27<sup>th</sup> November. Cllr Long attended and provided update.
- Complaints received re residents parking on grass verges – Members discussed and also raised concerns regarding fire engines being able to get through. Cllr Long advised that he would visit Bucks Fire Station to ask for their assistance/advice. Also to ask if any signage available.
- North Bucks rRIPPLE in Padbury – dealing with footpaths/right of way access. Cllr Dickens met them and provided update. Clerk to advise that P.C currently has no funds available.

#### **88.0 Aylesbury Vale District Council (AVDC) – no report**

**89.0 Buckinghamshire County Council:** Advised that the re-surfacing of footway on Main Street is due to be done in February. Update to be provided when the pelican crossing on the A413 is being done.

## 90.0 Correspondence circulated in between meetings via e-mail:

- Cllr. Sue Renshell – Comments from Tree Officer re land adjacent to 70 Springfields
- BALC – attached information councillors elections
- NBPPC - [RoRE] Minutes of meeting of 1 November
- TfB - Road Safety Updates #5 - News, updates and information
- NBPPC - Special NBPPC meeting to discuss VALP Main Modifications Consultation submission
- BMKALC - Parish Liaison Notes 6 November
- BMKALC - Parish Liaison Notes and the AGM
- BMKALC - Updated LTN 22 - Disciplinary and Grievance Arrangements - FINAL -November 2019
- VALP Modifications – Consultation – Press Release
- NBPPC - Communications with NBPPC Members – Proposed Shenley Park development
- AVDC - Design Awards - People Choice awards – Press Release
- NBPPC - Buckingham TC' comments on VALP
- BMKALC - [EXTERNAL] Consultation: Strengthening police powers to tackle unauthorised encampments – **Cllr Roberts provided update. Response required by end February. Add to January agenda.**
- BCC - Notice - EWR Herds Hill, Steeple Claydon
- NBPPC - special meeting on Wednesday 27 November 2019 – Agenda attached
- Unitary - Latest news: Delivering the new Buckinghamshire Council
- TfB - IMPORTANT - TTRO Email Alerts – **Clerk to check if active subscription.**
- BMKALC - Subscription Rates
- BCC - ICP newsletter - November 2019
- BCC - Dates for your diary: trustee induction course and free legal and National Lottery advice
- The Rural Bulletin - 26 November 2019
- PSE - £175m investment in housing
- Urgent letter from No Expressway Group – Oxford to Cambridge Expressway – **No comment**
- Power for People - Request to support the Local Electricity Bill
- BMKALC - Planning update for town and parish councils – **Cllr Roberts provided update.**
- The Rural Bulletin - 03 December 2019
- BMKALC Annual Conference 2019 – Presentations attached
- NBPPC - Draft NBPPC Rep to VALP Mods
- BCC - Update on community boards for the new Buckinghamshire Council – **Cllr Roberts provided update.**
- Draft NBPPC Rep to VALP Mods
- RSN Rural Funding Digest - December 2019 Edition
- NBPPC - Information for North Bucks Planning Consortium
- NBPPC - Minutes of special NBPPC meeting held on 27th November 2019

## 91.0 Highways

- Broken grate on Lower Way – resident has reported via Fix my Street, latest comment - We have assessed your report and the repair of this defect has been added to our programme of works.
- Removal of the brambles and weeds on the grass Verge on Main Street between The Robin Hood and Box Cottage – Thank you to Cllrs Dickens and Morris for carrying out this work.
- Complaint about overhanging hedging on corner of Old End and Arnold's Way – Cllr Burton met with resident to discuss what was required. Follow up letter sent 27<sup>th</sup> Nov 2019. If no response received, follow up letter to be sent to Bucks County Council – Clerk to visit residents. **Since PC Meeting, letter received from residents.**

## 92.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:

14<sup>th</sup> January 2020; 11<sup>th</sup> February 2020; 10<sup>th</sup> March 2020; 14<sup>th</sup> April 2020; 12<sup>th</sup> May 2020 (to be confirmed subject to local elections)

Meeting closed at 9:20pm

Signed.....Chairman Date.....