

4th December 2019

Dear Councillors and Residents of Padbury,

I hereby give you notice that a Parish Council meeting will be held at the Sports Pavilion, Padbury on **Tuesday 10th December 2019** at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Pam Molloy
Pam Molloy
Parish Clerk

AGENDA

1. Apologies: Members are asked to receive apologies.

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

Tuesday 12th November 2019 - **Copy attached PPC/06/1920**

4. Sports Field, Play Area & Woodland

- Pavilion sub-committee to report back on progress regarding the new pavilion and decide date of open day. To be actioned after Christmas
- Npower contract ends 2021 (3 yr contract). Pavillion storage heaters - action the installation of timers and look into the fitting of smart meters. Cllr Morris and Clerk to update.
- Play Area lease – Farrers new invoice received. The repairs and upkeep of the boundary fences will now be the responsibility of the Parish Council.
- Members are advised that the new Play Area lease will need to be registered with Land Registry – Cllr Long to action with Chandler Ray Solicitors and provide update.
- Chairman of the tennis club raised queries re the tennis club assets. Members to agree response.
- Members are to consider re-drafting and updating the leases for the Tennis Club and the Youth Club. Members are further asked to review and consider the annual amounts charged for usage of the facilities.

5.0 Planning

5.1 New Applications since last meeting:

- 19/04276/ALB - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house - Formerly The Blackbird PH And Four And 20 Main Street, Padbury
- 19/04275/APP - Change of use from public house class A4 and restaurant A3 to veterinary surgery class D1a non-residential institution with the adj residential accommodation use class C3a dwelling house - Formerly The Blackbird PH And Four And 20 Main Street, Padbury

5.2 Decisions made by AVDC

- 19/03647/APP - Single storey rear extension, two storey side and rear extension - Orchard House Winslow Road – Approved

5.3 Awaiting determination by AVDC

- 19/03554/ACL - Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) - Old Oak House 23B Old End. Response sent by PC to AVDC. Pending consideration.
- 19/01233/APP - Erection of agricultural building - Land Rear/adj To Fairhaven Main Street Padbury Buckinghamshire MK18 2BJ – objection raised. Letter sent to AVDC regarding S215. Pending consideration.
- 18/04100/APP - Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents - Land Adjacent To 70 Springfields –Tree Officer comments received. Pending consideration.
- 19/01978/APP - Change of use of telephone repeater station into one dwelling - Former Telephone Repeater Station Winslow Road Padbury Buckinghamshire – objection raised. Awaiting decision.

5.4 Other Planning issues:

- 19/00053/REF - Construction of detached dwelling (Amendment to 15/01216/APP) - Old Oak House 23B Old End Padbury Buckinghamshire MK18 2BE – **Appeal DENIED** by the Planning Inspectorate.
- 19/00566/CON3 - Retaining wall & fence at Lower Way – Councillors are advised that a complaint has been registered with Planning Enforcement regarding this work and an additional complaint made to the Parish Council by another resident. Resident has been advised to discuss with planning enforcement.
- VALP Main Modifications consultation – response due by 17 Dec 2019. Cllrs Roberts and Long to update.

6.0 Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

- Barclays Community Current a/c xxx959 £24,844.15 (as at 30th October 2019) – as per latest statement
- Barclays COU IAS a/c xxx970 £18,411.50 (as at 18th October 2019) – as per latest statement
- Barclays Millennium Wood a/c xxx198 £6,012.00 (as at 10th October 2019) – as per latest statement

6.2 Payments:

Paid between meetings:

- Npower - £242.35 (£201.96 + £40.39 VAT) – Unmetered street lighting MPAN1 October 2019 – Direct Debit
- Npower - £13.92 (£11.60 + £2.32 VAT) Unmetered street lighting MPAN2 October 2019 – Direct Debit

To be paid at meeting:

- P. Molloy - £256.60 – November net salary and expenses (Ink, stamps, paper, envelopes & mobile top up £74.87 + £10.50 VAT) Total £341.97 – Cheque 102087
- D. O’Brien - £383.04 - November salary – Cheque 102088
- HMRC - £64.00 – November PAYE Molloy – Cheque 102093
- Bob Gough - £42.50 – November Caretaking costs – pavilion – Cheque 102089
- Farrer & Co. LLP - £909.50 (£759.50 + £150.00 VAT) lease renewal replacement invoice xx5549 – Cheque 102090
- AVDC - £303.70 (£253.08 + £50.62 VAT) – Dog bin waste collection – Cheque 102091
- Lynch Garden Services - £150 – Grass cutting to play area 10th & 22nd Oct and 14th Nov – Cheque 102092

6.3 Income:

- Millennium Wood funding (November) - £100.00
- Tennis Club 2019-20 dues - £600.00 + £237.03 electricity

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget YTD statements as of 30th November 2019.

6.5 Clerk & Cllr Long to update regarding Bank Mandate change.

6.6 Members are asked to consider the second draft budget (v2) for 2020/21 as distributed via e-mail on 13th November. Changes requested at the last meeting have been implemented and the Precept adjusted to reflect a request of £24,480.00. This represents a net increase of £1,000 allowing for the change in tax base which is an increase per year of £2.68 for a Band D equivalent household (or 4.24%). This includes:

- Increased Football Club charge to £900
- Removed £360 Play Around Parishes
- Increased pavilion electricity costs to £2,000 (+£500)
- Increased Misc. repairs to £1,000 (+£250)
- Reduced election costs to £1,000 for contested (per AVDC) (-£500)
- Included £2,000 (not £1,000) for reserve towards pavilion re-furb
- Increased website costs by additional £250 to meet accessibility requirements

There will be a shortfall of £190 which can be met by reserves/VAT refund due.

AVDC 2020/21 Tax base & request for Precept – response due by 17/1/2020.

7.0 Other Parish Council Business

- ICO/Data Protection – Members to note that the renewal of the PC’s registration has been sent and the new Clerks details registered as the Administrator/Data Controller.
- Members e-mail addresses – the Clerk strongly advises that all Councillors use a Parish Council specific e-mail address to comply with the Data Protection Act 2018 and GDPR. The ICO has produced a [fact sheet](#).
- VE/VJ Day 2020 – Agreed in principal. Will be held on the bank holiday weekend, 8th to 10th May 2020. Cllr Roberts to provide article for Padbury Pump.
- Dog Waste Collection – Members to note that the agreement has been extended to end March 2020.
- Street light repair, Old End (by Tudor Cottage) – Received quote from E.ON for members to approve.
- Resident re-raised query re tree down right of way path to fields via West Furlong.
- Rights of Way Improvement Plan consultation www.bucksc.gov.uk/rowip (due 24/12/19) – Cllr Roberts to update.
- Members are asked to approve expenditure for the Clerk to join SLCC on the 1st January. £8 joining fee + £92 annual membership.

- VALP modifications (NBPPC). Meeting held 27th Nov. Cllr Long to update.
- Received complaints from residents re parking on grass verges.
- North Bucks rRIPPLE in Padbury on Tuesday 26/11/19 – dealing with footpaths/right of way access. Cllr Dickens met with them and to provide update

8.0 Aylesbury Vale District Council (AVDC):

9.0 Buckinghamshire County Council:

Cllr Chilver to provide update regarding the programme of work for the re-surfacing of the footway on Main Street.

10.0 Correspondence circulated in between meetings via e-mail:

- Cllr. Sue Renshell – Comments from Tree Officer re land adjacent to 70 Springfields
- BALC – attached information councillors elections
- NBPPC - [RoRE] Minutes of meeting of 1 November
- TfB - Road Safety Updates #5 - News, updates and information
- NBPPC - Special NBPPC meeting to discuss VALP Main Modifications Consultation submission
- BMKALC - Parish Liaison Notes 6 November
- BMKALC - Parish Liaison Notes and the AGM
- BMKALC - Updated LTN 22 - Disciplinary and Grievance Arrangements - FINAL -November 2019
- VALP Modifications – Consultation – Press Release
- NBPPC - Communications with NBPPC Members – Proposed Shenley Park development
- AVDC - Design Awards - People Choice awards – Press Release
- NBPPC - Buckingham TC' comments on VALP
- BMKALC - [EXTERNAL] Consultation: Strengthening police powers to tackle unauthorised encampments
- BCC - Notice - EWR Herds Hill, Steeple Claydon
- NBPPC - special meeting on Wednesday 27 November 2019 – Agenda attached
- Unitary - Latest news: Delivering the new Buckinghamshire Council
- TfB - IMPORTANT - TTRO Email Alerts
- BMKALC - Subscription Rates
- BCC - ICP newsletter - November 2019
- BCC - Dates for your diary: trustee induction course and free legal and National Lottery advice
- The Rural Bulletin - 26 November 2019
- PSE - £175m investment in housing
- Urgent letter from No Expressway Group – Oxford to Cambridge Expressway
- Power for People - Request to support the Local Electricity Bill
- BMKALC - Planning update for town and parish councils
- The Rural Bulletin - 03 December 2019
- BMKALC Annual Conference 2019 – Presentations attached
- NBPPC - Draft NBPPC Rep to VALP Mods
- BCC - Update on community boards for the new Buckinghamshire Council
- Draft NBPPC Rep to VALP Mods
- RSN Rural Funding Digest - December 2019 Edition
- NBPPC - Information for North Bucks Planning Consortium
- NBPPC - Minutes of special NBPPC meeting held on 27th November 2019

11.0 Highways

- Broken grate on Lower Way – resident has reported via Fix my Street, latest comment - We have assessed your report and the repair of this defect has been added to our programme of works.
- Removal of the brambles and weeds on the grass Verge on Main Street between The Robin Hood and Box Cottage – Cllrs to update.
- Complaint about overhanging hedging on corner of Old End and Arnold's Way – Cllr Burton met with resident to discuss what was required. Follow up letter sent 27th Nov 2019.

12.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:

14th January 2020 • 11th February 2020 • 10th March 2020

14th April 2020 • 12th May 2020 (to be confirmed subject to local elections)