

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 14th May 2019 at 7.30 p.m.

Present: Cllr. M. Long, Chairman; Cllr. S. Dickens, Vice-Chairman; Cllr. F Morris; Cllr. V. Murray; Cllr. M. Williamson; Cllr. K. Roberts; Cllr. P. Burton

Also present: Rosie Geddes, Parish Clerk; District Cllr L. Monger

Period of Public Questions:

Jean Stuchbury, a Springfields resident, addressed the council regarding when the pavilion is being refurbished / rebuilt whether it would remain the same size as the current building or be extended as to allow hire for other uses.

Cllr Long advised the objective of the new building is as a sport changing facility that satisfy FA regulations meaning it would be either a refurbishment of the same building, therefore keeping the same layout, or a new building with the same dimensions. There are no plans to extend the building any further. There are other appropriate venues within the village that can be hired and used for events e.g. the village hall, but the sports pavilion is and will remain predominantly a changing facility for the sportsfield.

Jean Stuchbury also addressed the council regarding the rumours that the main play area was being moved from its current location to allow for a new access road.

Cllr Long advised the play area will be remaining where it is. The current lease of the area is due for renewal this year and they have advised informally that they will be looking to sign a new 15-year lease. Following the RoSPA inspection last year, some issues with the play area have been identified as to needing some attention and refurbishment but the Council did not want to spend money on the area until a new lease had been signed. There may be a new additional play area placed in the Springfields / new development through S106 but there are no plans to move the main play area from its current location.

Brenda Nunn addressed the council regarding the whereabouts of the marquee.

Cllr Roberts advised that the marquee was bought by a group within the village and was given as a fixed asset to the council. It was put up for an event but due to bad weather ended up being destroyed. The insurance covered the destruction, but the marquee has not been replaced and there are no plans to replace it.

The Annual Parish Meeting commenced at 7:00pm

The Annual Meeting of the Council commenced at 7:40pm

The Padbury Parish Council meeting commenced at 7:50pm

1.0 Election of Chair to the Parish Council for 2019/2020

The re-election of Cllr Mike Long was proposed by Cllr Dickens and seconded by Cllr Morris.
Resolved that Cllr Long be re-elected as Chair. Cllr Long signed his acceptance of office declaration.

2.0 Election of Vice Chair to the Parish Council for 2019/2020

The re-election of Cllr Stephen Dickens was proposed by Cllr Morris and seconded by Cllr Murray. **Resolved** that Cllr Dickens be re-elected as Vice Chair. Cllr Dickens signed his acceptance of office declaration.

3.0 Appointment to committees

Village Hall – Cllr Morris

Planning – Cllr Roberts

NBPPC – Cllr Roberts

BMKALC – as needed

School/Preschool representative – Cllr Murray

LAF representative – as needed / Cllr Burton

Aylesbury Vale Association of Local Councils (AVALC) executive committee – Cllr Roberts

4.0 Apologies - County Cllr J. Chilver; District Cllr S. Renshell

5.0 Declarations of Interest – Cllr. Morris declared an interest in a possible perceived interest in planning matters.

6.0 Minutes - **RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 9th April 2019 2019 - PPC/11/1819

7.0 Sportsfield, Play Area and Woodland.

- Cllr Long has been in contact with Burgess who have offered to complete a report of findings along with a budget cost for refurbishment and rebuilding of the pavilion at £80 + VAT. Cllr Morris advised Sirett Builders would also be interested in providing a quote. Cllr Burton circulated a link to a container company who provide portable team sports changing rooms which may be an option. May only be appropriate for the changing rooms as would not provide a space for the youth club. **RESOLVED** for the fee to be paid to Burgess for the report and clerk to make contact to arrange an appointment. Cllr Morris to contact Sirett builders to make appointment to also provide a quote.
- Cllr Long has been in contact with Andy MacDougall at Bucks CC to discuss the s106 funding and construction of the new pedestrian crossing due to be placed by Lagan Homes at the new development opposite Springfields. They have advised that they are currently waiting on a confirmation of figures prior to issuing an invoice and once money has been received, the project will be put onto the S106 Developer Program and progressed. Cllr Long is waiting to hear back about when project will start. Currently there is no footpath past the New Inn and children are crossing the road at that point to be able to access the school, as the agreement only states the crossing would only need to be somewhere on that road, it may be more appropriate to place the crossing further down or create a new footpath on that side of the road to reach the crossing if it is placed directly opposite the new development. **RESOLVED** for Cllr Long to contact Bucks CC to discuss whether there would be any option to extend the footpath or have an input as to where the crossing would be placed.
- The old contract with the football club is outdated and needs redrafting and updating. Cllr Burton circulated a new draft of the contract for review by Cllrs. **RESOLVED** for Cllr Burton to re-circulate the new draft contact for members to review and approve at the next meeting.
- **RESOLVED** for Mr Gough's hourly rate to be increased to £8.50 an hour, in line with minimum wage, this months' payment reflects this increase.

8.0 Planning

8.1 New Applications **Members noted:**

- 19/01532/APP | Construction of detached dwelling (Amendment to 15/01216/APP) | Old Oak House 23B Old End Padbury Buckinghamshire MK18 2BE
- 19/01482/APP | The proposed development is the erection of a small octagonal timber summer house in the garden of the main house known as Stratfords. The proposed summer house would be of timber construction, with glazing to doors and windows and would measure 2.44 m x 2.44 m on plan. The building would have a pitched roof covered with mineral felt and the overall height would be 2.46 m. We propose to site the summer house in the garden to the rear of the main house, with the nearest point being approximately 4.5 m from the rear wall of the house. | Stratfords Lower Way Padbury Buckinghamshire MK18 2AX

8.2 Decisions made by AVDC **Members noted:**

- 19/00718/APP | Demolish garage and erection of new garage with first floor storey side extension above | 4 Lodge Close Padbury Buckinghamshire MK18 2AJ - APPROVED
- 19/00572/APP | Erection of new Oak framed Orangery | Michaelmas House Main Street Padbury Buckinghamshire MK18 2AY - APPROVED

8.3 Awaiting determination by AVDC **Members noted:**

- 18/04100/APP | Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents. | Land Adjacent To 70 Springfields Padbury Buckinghamshire
- 19/00023/ALB | Change of use from a restaurant to a single dwelling with internal and minor external alterations. | Dorchester Resources Limited Four And 20 Main Street Padbury Buckinghamshire MK18 2AY
- 19/00032/APP | Change of use from a public house with an ancillary restaurant (Use Class A4) to a single dwelling with internal and minor external alterations This is a Grade 2 listed building, and so we have also lodged a listed building consent form for this property. The reference for that application is PP-06405546v1. | Dorchester Resources Limited Four And 20 Main Street Padbury Buckinghamshire MK18 2AY
- 19/01233/APP | Erection of agricultural building | Land Rear/adj To Fairhaven Main Street Padbury Buckinghamshire MK18 2BJ – objection raised

8.4 Other Planning issues: **Members noted:**

- 17/03324/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End **Appeal Ref:** 18/00050/REF **Planning Inspectorate Ref:** APP/J0405/W/18/3208655 – Appeal Dismissed
- 19/00023/REF | Erection of agricultural building | Land Rear/adj To Fairhaven Main Street Padbury Buckinghamshire MK18 2BJ – Appeal in Progress

9.0 Finance

9.1 Account Balances:

RESOLVED to note that the balances for the Bank accounts are as follows:

- Barclays Community Current a/c xxx959 £11,567.72 (as at 29th April 2019) – as per latest statement
- Barclays COU IAS a/c xxx970 £18,393.15 (as at 17th April 2019) – as per latest statement
- Barclays Millennium Wood a/c xxx198 £5,412.00 (as at 9th April 2019) – as per latest statement

9.2 RESOLVED to make the following payments:

Paid between meetings

- Npower - £13.44 (£11.20 + £2.24 VAT) Unmetered street lighting MPAN2 March 2019 – Direct Debit
- Npower - £198.18 (£165.15 + £33.03 VAT) – Electricity at the pavilion January – April 2019 – Direct Debit
- Wave / Anglian Water - £58.90 – Water Supply at the Pavilion January 2019 – April 2019 – Direct Debit

Paid at meeting:

- AVDC - £420 (£350 + £70 VAT) – Play Around the Parishes 2019 – Cheque 102037
- Sirett Builders Ltd - £18,000 – Village Hall Alterations (covered by New Homes Grant) – Cheque 102038
- Bob Gough - £42.50 – Pavilion Maintenance April 2019 – Cheque 102039
- R Geddes - £330.50 (£326.76 April salary + £3.74 Paper) – Cheque 102040
- M Rose - £70.20 – Internal Audit 2018-2019 – Cheque 102041
- Philips Print & Stationers - £162.40 – Padbury Pump Printing April-May Edition – Cheque 102042
- Playsafety Ltd - £177.00 (£147.50 + £29.50 VAT) – RoSPA Inspection 2019 – Cheque 102043
- C F Morris - £90 (£75 + £15 VAT) – Fuel for the mower – Cheque 102044
- T Hartshorn - £80 – Mowing of the sportsfield November 2018 – May 2019 – Cheque 102045

9.3 RESOLVED to note the following income:

- Millennium Wood funding (April) - £100.00
- BCC – Devolution Agreement 2019-2020 - £1,697.43
- Savills – Refund for overpayment - £115
- AVDC – New Homes Grant - £3,000
- AVDC – First Precept Payment - £10,775
- AVDC – New Homes Grant - £18,000

9.4 RESOLVED to accept the Income and Expenditure reports as of 9th May 2019.

- **RESOLVED** that members signed the letter to Barclays amending the incorrect amounts on the standing orders to Savills which was due to an internal error at Barclays.

10.0 Other Parish Council Business

- Cllr Burton circulated a report regarding the East – West Rail link for members information.
- Cllr Long has investigated the blocked footpath at Adstock Road /Woods where a gate has been locked. The landowner advised that it has been locked due to a high risk of hare coursing and the field giving back door access to the farm buildings from which there have

been several thefts lately. BCC will be constructing a 'kissing gate' at the end of the footpath in September after the nesting period to allow for pedestrian and canine access. In the meantime, the gate will remain locked.

- An email was received from a parishioner who was concerned about the entrance to the play park. They advised there were thick tree roots and bricks in the way making it difficult to access with a pram / trike as well as requesting a way for the gate to be held back to allow for easier entry. **RESOLVED** for Cllr Dickens to attend the site and see if he can clear and improve the access.
- Contract for devolved services 2019-2020 with Lynch Garden Services. Cllr Long has been in contact with Lynch as the grass has not yet been mowed this year. He was advised the grass would be cut the next day (15th May). The contract for 2019-2020 was sent out to them in April and has not yet been received back. Cllr Murray advised she had received interest from another company as to the appointment for the contract. A resident has also cut the grass around the playpark. **RESOLVED** to tender out devolved services contract for 2020-2021 in December. Cllr Morris to act as main telephone liaison with Lynch to advise when the grass needs cutting, if Cllr Morris is away then Cllr Dickens to take over as liaison.

11.0 Aylesbury Vale District Council (AVDC): none

12.0 Bucks County Council: none

13.0 Correspondence circulated in between meetings via e-mail:

- North Bucks Parishes Planning Consortium
- agenda for NBPPC meeting on 1st May 2019
- News Update from TfB for parish & Town Councils.
- Oxford to Cambridge Expressway
- £3million to regenerate Village Halls
- Open Conversations 2019
- BMKALCParish Unitary Liaison report
- Unreceived Planning Notification – clerk was advised it is not a statutory requirement for parishes to be consulted on tree applications.
- Poll Clerks needed to work at the EU Elections on 23 May
- TOWN & PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020
- Keeping it Local: Design Workshops for Town and Parish Councils
- Course on Planning Enforcement

14.0 Highways

- A resident has contacted the council regarding speeding traffic at the Steeple Claydon end of Main Street. Cllr Roberts advised that Highways had attended previously to see what options there were for traffic calming in the area. Cllr Long has consistently raised concerns about the volume of traffic in the area to AVDC and Planning especially regarding all the new housing developments in Steeple Claydon and surrounding areas increasing the amount of local traffic. A highways report advised there could be four times the amount of traffic through Padbury once the surrounding developments has been built. Members discussed the use of signage but felt it would not help the situation. **RESOLVED** for Cllr Roberts to find Highways report regarding calming measures to send to clerk.

- BCC Highways looked at the bus stop opposite the New Inn as to whether it would be feasible to erect a bus shelter. They advised that it would not be possible due to the narrow verge at the location. It would cause an obstruction on the cycleway / footway and reduce visibility to vehicles turning out of Main Street. **RESOLVED** for clerk to contact resident to inform them of BCC's decision.
- Cllr Long attended the site at Lodge Close where the road name plate had been removed due to the erection of a fence by a Lodge Close resident. Cllr Long spoke to the resident who had removed it and was assured it would be replaced. As it has been two weeks since the discussion with the resident, formal action will now be taken through BCC. **RESOLVED** for clerk to contact BCC to start formal action to reinstate road name plate.
- S278 works agreement for the road crossing has previously been discussed in item 7 in the minutes.

15.0 Annual Governance Document review – **RESOLVED to confirm the adoption of the following documents with the listed amendment:**

- Code of Conduct (S27 Localism Act 2011)
- Standing Orders
- Financial Regulations
- Parish Risk Assessment
- Equality Policy
- Complaints Procedure – to update the listed address to the address shown on the website
- Publication Scheme
- Legal Protocol for Developers

Updated copies will be placed on the website

16.0 Insurance Renewal

Insurance renewals were discussed after three quotes were obtained. Members agreed to go with the Inspire (AXA) renewal with a new three—year agreement to be put into place. The total annual premium is £1,937.08. **RESOLVED** for clerk to accept the renewal with Inspire (Axa).

17.0 Annual Audit

Clerk reported that the 2018-19 end of year internal Audit was completed on 8th May 2019 and no issues were found.

- 17.1 Chair read aloud Internal Audit Report (p3) and it was **RESOLVED** to accept it.
- 17.2 Chair and Councillors reviewed, and the Chair signed the annual governance statement (p4). It was **RESOLVED** to accept it. Clerk to add minute reference.
- 17.3 Chair and Councillors reviewed, and Chair signed the accounting statement (p5). It was **RESOLVED** to accept it. Clerk to add minute reference.
- 17.4 Clerk presented 'Notice of public rights' statement and confirmed that it will be displayed on the Parish noticeboard from 14th June 2019, advising parishioners that accounts can be viewed between 17th June 2019 and 26th July 2019.

17.5 **RESOLVED** that the Councillors accept the 2018-2019 Audit and for the Clerk to return relevant audit paperwork to Littlejohns.

18.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:
11th June 2019; 9th July 2019; No meeting in August; 10th September 2019; 8th October 2019; 12th November 2019; 10th December 2019

Meeting closed at 9:05 pm

Signed.....Chairman Date.....