

9<sup>th</sup> May 2019

Dear Councillors and Residents of Padbury,

I hereby give you notice that a Parish Council meeting will be held at the Sports Pavilion, Padbury on **Tuesday 14<sup>th</sup> May 2019** at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Rosie Geddes  
Parish Clerk

### **Agenda**

#### **1. Election of Chair**

Nomination and election of Chairman, followed by the signing of Acceptance of Office

#### **2. Election of Vice Chair**

Nomination and election of Chairman, followed by the signing of Acceptance of Office

Current incumbents are Cllr Mike Long (Chair), Cllr Stephen Dickens (Vice Chair)

#### **3. Appointment to committees**

Village Hall  
Planning  
NBPPC  
BMKALC  
School/Preschool representative  
LAF representative  
Aylesbury Vale Association of Local Councils (AVALC) executive committee

#### **4. Apologies**

Members are asked to receive apologies.

#### **5. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

#### **6. Minutes**

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

Tuesday 9<sup>th</sup> April 2019 - **Copy attached PPC/11/1819**

## 7. Sports Field, Play Area & Woodland

- Refurbishment of the pavilion. Cllrs to discuss obtaining quotation from Burgess at a cost of £80 + VAT.
- S106 update regarding the pedestrian crossing and pavilion re-development funding
- Revision of contract with the Football Club
- Mr Gough's hourly rate to be increased to £8.50 an hour, in line with minimum wage, this months' payment reflects this increase.

## 8.0 Planning

### 8.1 New Applications since last meeting

- 19/01532/APP | Construction of detached dwelling (Amendment to 15/01216/APP) | Old Oak House 23B Old End Padbury Buckinghamshire MK18 2BE
- 19/01482/APP | The proposed development is the erection of a small octagonal timber summer house in the garden of the main house known as Stratfords. The proposed summer house would be of timber construction, with glazing to doors and windows and would measure 2.44 m x 2.44 m on plan. The building would have a pitched roof covered with mineral felt and the overall height would be 2.46 m. We propose to site the summer house in the garden to the rear of the main house, with the nearest point being approximately 4.5 m from the rear wall of the house. | Stratfords Lower Way Padbury Buckinghamshire MK18 2AX

### 8.2 Decisions made by AVDC

- 19/00718/APP | Demolish garage and erection of new garage with first floor storey side extension above | 4 Lodge Close Padbury Buckinghamshire MK18 2AJ - APPROVED
- 19/00572/APP | Erection of new Oak framed Orangery | Michaelmas House Main Street Padbury Buckinghamshire MK18 2AY - APPROVED

### 8.3 Awaiting determination by AVDC

- 18/04100/APP | Create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents. | Land Adjacent To 70 Springfields Padbury Buckinghamshire
- 19/00023/ALB | Change of use from a restaurant to a single dwelling with internal and minor external alterations. | Dorchester Resources Limited Four And 20 Main Street Padbury Buckinghamshire MK18 2AY
- 19/00032/APP | Change of use from a public house with an ancillary restaurant (Use Class A4) to a single dwelling with internal and minor external alterations This is a Grade 2 listed building, and so we have also lodged a listed building consent form for this property. The reference for that application is PP-06405546v1. | Dorchester Resources Limited Four And 20 Main Street Padbury Buckinghamshire MK18 2AY
- 19/01233/APP | Erection of agricultural building | Land Rear/adj To Fairhaven Main Street Padbury Buckinghamshire MK18 2BJ – objection raised

### 8.4 Other Planning issues:

- 17/03324/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End **Appeal Ref:** 18/00050/REF **Planning Inspectorate Ref:** APP/J0405/W/18/3208655 – Appeal Dismissed
- 19/00023/REF | Erection of agricultural building | Land Rear/adj To Fairhaven Main Street Padbury Buckinghamshire MK18 2BJ – Appeal in Progress

## **9.0 Finance**

### **9.1 Account Balances:**

The balances for the Bank accounts are as follows:

- Barclays Community Current a/c xxx959 £11,567.72 (as at 29<sup>th</sup> April 2019) – as per latest statement
- Barclays COU IAS a/c xxx970 £18,393.15 (as at 17<sup>th</sup> April 2019) – as per latest statement
- Barclays Millennium Wood a/c xxx198 £5,412.00 (as at 9<sup>th</sup> April 2019) – as per latest statement

### **9.2 Payments :**

Paid between meetings:

- Npower - £13.44 (£11.20 + £2.24 VAT) Unmetered street lighting MPAN2 March 2019 – Direct Debit
- Npower - £198.18 (£165.15 + £33.03 VAT) – Electricity at the pavilion January – April 2019 – Direct Debit
- Wave / Anglian Water - £58.90 – Water Supply at the Pavilion January 2019 – April 2019 – Direct Debit

To be paid at meeting:

- AVDC - £420 (£350 + £70 VAT) – Play Around the Parishes 2019 – Cheque 102037
- Sirett Builders Ltd - £18,000 – Village Hall Alterations (covered by New Homes Grant) – Cheque 102038
- Bob Gough - £42.50 – Pavilion Maintenance April 2019 – Cheque 102039
- R Geddes - £330.50 (£326.76 April salary + £3.74 Paper) – Cheque 102040
- M Rose - £70.20 – Internal Audit 2018-2019 – Cheque 102041

### **9.3 Income:**

- Millennium Wood funding (April) - £100.00
- BCC – Devolution Agreement 2019-2020 - £1,697.43
- Savills – Refund for overpayment - £115
- AVDC – New Homes Grant - £3,000
- AVDC – First Precept Payment - £10,775
- AVDC – New Homes Grant - £18,000

**9.4** Income and Expenditure reports - Members are asked to review as submitted up to 9<sup>th</sup> May 2019, together with YTD vs Budget in the attached documents. Members are asked to sign a letter changing the incorrect amount on the standing order to Savills.

## **10.0 Other Parish Council Business**

- East – West Rail Report, circulated by Cllr Burton
- Blocked footpath Adstock Road /Woods
- Padbury Play Park Entry
- Contract for devolved services 2019-2020 with Lynch Garden Services

## **11.0 Aylesbury Vale District Council (AVDC):**

## **12.0 Buckinghamshire County Council:**

## **13.0 Correspondence circulated in between meetings via e-mail:**

- North Bucks Parishes Planning Consortium

- agenda for NBPPC meeting on 1st May 2019
- News Update from TfB for parish & Town Councils.
- Oxford to Cambridge Expressway
- £3million to regenerate Village Halls
- Open Conversations 2019
- BMKALC Parish Unitary Liaison report
- Unreceived Planning Notification
- Poll Clerks needed to work at the EU Elections on 23 May
- TOWN & PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020
- Keeping it Local: Design Workshops for Town and Parish Councils
- Course on Planning Enforcement

#### **14.0 Highways**

- Speeding traffic at the Steeple Claydon end of Main Street
- Bus shelter opposite the New Inn – clerk to update with progress with BCC Highways
- Removal of the road name plate on Lodge Close
- S278 works agreement for road crossing

#### **15.0 Annual Governance Document review – members are asked to review and confirm the adoption of the following documents:**

- Code of Conduct (S27 Localism Act 2011)
- Standing Orders
- Financial Regulations
- Parish Risk Assessment
- Equality Policy
- Complaints Procedure
- Publication Scheme
- Legal Protocol for Developers

#### **16.0 Insurance Renewal**

Discuss renewal of Insurance Policy, currently with Hiscox. Three comparison prices have been received from Came and Co with £1,986.40 from Inspire (AXA) being the lowest. Existing three—year agreement expires this year so with new insurers there is a 5% reduction with the premium costing £1,887.08 (+ £50 administration fee to Came and Co) total annual premium of £1,937.08.

#### **17.0 Annual Audit**

The 2018-19 end of year internal Audit was completed on 8<sup>th</sup> May 2019 and no issues were found.

- 17.1 Chair to read aloud Internal Audit Report (p3)
- 17.2 Chair to review and sign annual governance statement (p4)
- 17.3 Chair to review and sign accounting statement (p5)
- 17.4 Confirm notice of public rights of publication

#### **18.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:**

11<sup>th</sup> June 2019; 9<sup>th</sup> July 2019; No meeting in August; 10<sup>th</sup> September 2019; 8<sup>th</sup> October 2019; 12<sup>th</sup> November 2019; 10<sup>th</sup> December 2019