

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 10th April 2018 at 7.30 p.m.

Present: Cllr M. Long, Chairman; Cllr. S. Dickens, Vice- Chairman; Cllr. F. Morris; Cllr. M. Williamson; Cllr. K. Roberts; Cllr. P. Burton.

Also present: Rachel Taylor, Clerk; County & District Cllr J. Chilver; 2 members of the public.

Meeting opened at 7.30pm

Period of Public Questions:

Cllr Chilver advised that there is a new, national online system for reporting pot holes at www.fixmystreet.com.

A member of the public addressed the Council regarding the issue of people parking at the entrances to Springfields by people dropping off and picking up children at the school and asked the Council if it might be possible to paint double yellow lines to deter people. He reported it is dangerous to turn off the main road, into Springfields, during this period, due to the reduced visibility caused by the parked cars. He also highlighted the lack of footpath at the entrance to Springfields. The councillors acknowledged parking to be an ongoing problem that has already been brought to the attention of VAHT but committed to bringing it to their attention again.

The Clerk will write to Transport for Bucks and to VAHT to bring the issue to their attention, copying in Cllr Chilver and Cllr McPherson.

Vernon Lichfield updated the council on the speedwatch programme. To date 157 drivers have been identified speeding in Padbury, the majority on the A413. He requested the council invest in additional signage along the lines of 'It's 30 For A Reason', quoting £100 for ten signs, figures obtained from Simon Garwood of the Local Area Forum. All councillors agreed it is a major issue, particularly in light of the projected increase of traffic through the village because of initiatives like HS2 and E/W Rail.

It was agreed to add the issue of speeding to the agenda for the next meeting, in order to have the opportunity to discuss it in detail.

The Council would like to thank Mr Lichfield for his ongoing efforts.

Meeting opened at 7.30pm

116.0 Apologies received from Cllr Murray and Cllr Renshaw.

117.0 Declarations of Interest - Cllr. Morris declared an interest in a possible perceived interest in planning matters and Cllr. Roberts in agenda item 5.

118.0 Minutes - RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:
 Tuesday 13th March 2018 - PPC/09/1718

119.0 Sports field, Play Area and Woodland

119.1 Cllr Long advised that he is writing the risk assessment, scope of work and conditions of employment for the young man who is taking over the mowing of Springfield and has met

with Cllr Morris to review it. **RESOLVED** that the hourly rate for the young man mowing the sports field will be £5 per hour. He will prepare a monthly invoice which he will submit to the Clerk, for payment. His hours will be based on the average time it took to mow it in 2017. **RESOLVED** that Cllr Morris will arrange for the demonstration of possible new equipment by two suppliers who have quoted – RT Machinery and Browns. In the meantime, Cllr Morris has located a safety frame for the existing tractor which is being donated free of charge but will need to be fitted.

- 119.2** Cllr Dickens confirmed the tractor has been serviced. **RESOLVED** to look to sell the old gang mowers for scrap metal when the new equipment has been purchased.
- 119.3** The Clerk reported that the Pavilion Storage heater issue has not yet been rectified with Npower. **RESOLVED** that the Clerk will arrange for NPower to come and reconfigure the meters. Cllr Morris will meet the technician to supervise.
- 119.4** Annual fire extinguisher certificate and invoice has been received.
- 119.5** Cllr Roberts has updated and reprinted the Pavilion's Health & Safety folder. It was signed by the Chair, Cllr Long. **RESOLVED** for Clerk to add a note advising Pavilion users that it is not to be removed and then arrange to return the folder to the Pavilion.
- 119.6** Cllr Morris will get the keys for the sports field from Mrs Paxton. The spring on the garage door has been reported as in a dangerous state. **RESOLVED** that Cllrs Morris and Dickens will fix the garage door as soon as possible.
- 119.7** **RESOLVED** to increase Mr Gough's hourly rate to £8 per hour with immediate effect. Clerk to write to Mr Gough to advise.
- 119.8** Cllr Long opened a discussion about the condition of the Pavilion. Options were discussed. **RESOLVED** to investigate what funding options may exist to fund a full professional review of the current state of the building, together with professional proposals/options for the future of the pavilion. Cllr Chilver emailed to the Clerk, details of East & Botolph Claydon PC re: funding gained for their new village hall. Cllr Roberts has a meeting with Community Impact Bucks next week and will ask what grants are available.

120.0 Padbury Pump

The future of the Padbury Pump was debated at length. Following on from the email from the Benefice which was discussed at the March meeting (PPC/09/1718 para 110.0). Cllr Long had been tasked to speak to the acting editor, Mr J Wrigley, to ascertain the content of the pump and research the legal requirements to produce a parish newsletter. Cllr Burton was tasked to produce a resume of the financing of the pump, its expenditure, and any income.

Following their research, Cllr Long stated that it was unlawful for the PPC to pay for the publication of religious material and Cllr Burton gave a very detailed statement of the Pump's finances. He concluded that the Benefice received all the income from the advertisements in the Benefice newsletter, contained within the Pump, but it did not contribute to the publishing costs. These costs were borne entirely by the PPC.

The Benefice has an aspiration to produce a 'Benefice Wide Newsletter' to cover all their parishes. To fall in line with the other parishes in the Benefice who produce separate news letters, it was **RESOLVED** to split the Padbury Pump from the Benefice newsletter. The PPC and the Benefice would publish their own magazines and be responsible for their own costs and distribution.

A new editor has been found. They will be taking over the editing of the Pump, from John Wrigley, in November 2018. **RESOLVED** that Cllrs Long & Burton would meet with John Wrigley and Cassie Rigg to discuss how the Pump might look in the future. **RESOLVED** to ask John Wrigley to write letter of advertising renewal to all companies who advertise in the Pump.

121.0 Planning**121.1 New Applications. Members noted:**

- 18/00043/APP | Installing wooden gates | 27 Cherry Tree Cottage, Main Street, Padbury – **RESOLVED** – No objection, 10/04/18.
- 18/00828/APP | Change of use of garden building to Class D2 (yoga studio) | The Old Police House, 10 Old Springfields, Padbury – **RESOLVED** – Objection on the grounds that a change of use will encourage parking not planned for, and that will exceed local capacity, 10/04/18.
- 18/01004/APP | Proposed single storey flat roof rear extension with parapet | 1 Old Springfields, Padbury – **RESOLVED** – No objection, 10/04/18.

121.2 Decisions made by AVDC. Members noted:

- 18/00691/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End Padbury – AWAITING DECISION. Comment expiry date 06/04/18.
- 18/00462/APP | Ground floor and first floor side and rear extension and front porch | 10 Lodge Close Padbury – AWAITING DECISION
- 18/00117/APP | (Retrospective) Erection of a single storey flat roof rear extension | 4 Monument Cottages Main Street – APPROVED 04/04/18
- 18/00064/ADP | Application for reserved matters pursuant to outline permission 16/00482/AOP for layout, scale, external appearance, the access, and the landscaping of the site | Land Adjoining West Bourn Main Street – AWAITING DECISION

121.3 Other Planning issues. Members noted:

- 17/00084/REF (Was 17/02986/APP) Telephone Repeater Station, Winslow Rd. - Change of Use – Telephone Repeater Station into one dwelling –REFUSED by AVDC – On Appeal to Planning Inspectorate
- A Community Led Plan (CLP) for Padbury. Cllr Roberts advised he is meeting Community Impact Bucks next week to talk to them about developing a CLP.
- Bucks Minerals & Waste Policy Consultation – response was submitted by Clerk 25/03/18.
- 17/03387/APP & 17/03709/ALB | Change of use from restaurant to residential and change of location to some windows and doors. | Dorchester Resources Limited Four And 20 Main Street Padbury Buckinghamshire MK18 2AY – APPLICATION WITHDRAWN.

Notification was received from AVDC, on 09/04/18, that a new application by the Padbury Village Community Group to add the Four & 20 pub to their lists of assets of community value, has been declined.

122.0 Finance**122.1 Account Balances:**

RESOLVED to note that the balances for the Bank accounts are as follows:

Barclays Community Current a/c xxx959	£6,907.68 (as at 31 st Mar 2018)
Barclays COU IAS a/c xxx970	£18,356.51 (as at 31 st Mar 2018)
Barclays Millennium Wood a/c xxx198	£4,328.00 (as at 31 st Mar 2018)

122.2 RESOLVED to make the following payments:

D. O'Brien – Chq 101922 – £51.88 (Mar salary net PAYE)
 R. Taylor – Chq 101923 - £189.33 (Mar salary net PAYE)
 HMRC – Chq 101924 - £55.80 – (Mar PAYE for D. O'Brien £13.00 and R. Taylor £42.80)
 R. Taylor – Chq 101925 - £10.00 (Mar expenses – Mobile phone top up)
 Bob Gough – Chq 101926 - £37.50 – (Pavilion Maintenance March)
 Npower – Chq 101927 - £181.30 (£151.08 + £30.22 VAT) Unmetered Street Lighting MPAN1 Feb '18
 Npower – Chq 101928 - £11.46 (£9.55 + £1.91 VAT) Unmetered Street Lighting MPAN2 Feb '18
 Mr M Jackson – Chq 101929 - £270 – (Securing sports field gate, July 2017 – April 2018)
 E'on Highway Lighting – Chq 101930 - £165.30 (£137.75 + £27.55 VAT)

122.3 RESOLVED to note the following income:

£100.00 – Millennium Wood funding (February)

122.4 Income and Expenditure reports:

RESOLVED to accept the income and expenditure reports of 31/03/18 and bank reconciliations as submitted, together with all worksheets in the accounting workbook.

122.5 Direct Debit forms for Savills (All Souls) in respect of Wayleave Right of Way and playground rent have been entered incorrectly by the bank. New mandate forms have been signed. Clerk to submit and cancel existing mandates to Savills. The Npower direct debit has not yet been set up, in respect of MPAN1 & MPAN2 unmetered streetlighting electricity. Clerk to check.

122.6 Cllr Long and Rachel Taylor have submitted the relevant paperwork to Barclays to become signatory/administrator. Clerk to check if authorised yet.

122.7 End of year Audit. Work has started on the 2017-18 year end Audit. Mrs O'Brien and the Clerk are meeting with the internal auditor, Melanie Rose, on May 10th.

123.0 Other Parish Council Business:

- Clerk attended a very informative GDPR training session on 14/3/18. GDPR is only really an issue where the data of residents is held and used to promote services/information, such as an electronic newsletter, so, at present, isn't a major issue for the Padbury Parish Council. Cllrs Long & Murray to attend re-scheduled County conference on 17 April.
- Best Kept Village 2018 – map has been amended by the Clerk, removing the Four & Twenty as a pub and including the correct name for the school. Entry form, map and entrance fee have been submitted.
- A date of 15th May 2018 has been agreed for the Annual Parish Council meeting (7pm) and the next Parish Council meeting (7.30pm).
- Date for the Annual Parish Assembly is to be confirmed.

124.0 Aylesbury Vale District Council (AVDC)

Councillors are invited to attend a meeting in Buckingham on 18/04/18 for an opportunity to hear more from Council Leader, Neil Blake, and AVDC's senior management team, about how the council is responding to the announcement of the proposed Single Unitary Authority for Bucks. Cllrs Burton and Roberts are attending.

125.0 Buckinghamshire County Council (BCC)

Cllr Roberts is attending a meeting hosted by Bucks CC regarding the Unitary Authority, on 12/04/18.

126.0 Correspondence circulated in between meetings via e-mail

- Annual Parish Meeting Info email from Sue Renshell
- AVDC Chairman's invite to charity quiz.
- Email from Sue Renshell, from Neil Blake, with Secretary of State's contact details
- Email from unsuccessful applicant re: Clerk's role
- Various emails from Ros Roberts regarding the future of the Pump.
- Unitary parish meeting – councillors are invited to attend.
- BMKALC Easter 2018 update – including details of training courses.
- CBF Church of England Funds – Stowe, St Mary the Virgin PCC.
- S137 increase and Governance and Accountability – practitioners guide
- East West Rail Western Section Phase 2 TWAO – requested documents in electronic format.
- Press release – AVDC councillors agree next steps following unitary announcement.
- Funding still available for Parish Councils – Rural Community Energy Fund.
- Reminder Request To Promote Responses From Councils to CoSIPL Standards Call For Evidence – survey into Local Government Ethical Standards.
- 10 Old Springfields Padbury - Enforcement ref: 18/00024/CON3
- BMKALC weekly update 19/3/18 – re: road closure at Addington 21/03/18-23/03/18
- Update following Monday's announcement, from Neil Blake
- DCLG statement regarding Unitary Authority
- Email from Parishioner regarding council tax rise
- AVDC Appeal Dismissed – Planning Inspectorate
- Unitary Council announcement
- Slides from PC conference
- LAF – advert for Project Manager, Buckingham Community Bus Project
- Vale of Aylesbury Local Plan – Regulation 22: Submission of documents and information to the Secretary of State
- Planning Application Consultation 18/00691/APP document
- Recent severe weather, email from Martin Tett, thanking people who helped out during the recent bad weather.

127.0 Highways

- 127.1** Lynch Garden Services has confirmed its intention to continue grass cutting in Padbury. A new contract was sent on 29th January. A signed copy has not yet been received. Clerk has chased and expects to receive it shortly after the Easter break.
- 127.2** Have Your Say On Buckinghamshire's Draft Freight Strategy (2018-2036) – response was submitted by Clerk 25/03/18.
- 127.3** Flooding issues at Main Street & Village Gate (Buckingham end) – has remained unresolved. Clerk escalated to Mark Shaw Deputy Leader of Buckinghamshire County Council. Work was undertaken to rectify the problem, on 10/04/18.
- 127.4** Clerk has written to Transport for Bucks and VAHT to highlight the parking issue at the bungalows on Springfields that was brought to the attention of the parish council, by a parishioner, at the last meeting.

128.0 Dates of next meetings – RESOLVED to confirm:

15th May 2018 – 7.30pm Annual Parish Council Meeting, followed by Parish Council Meeting.

23rd May 2018 – 7.30pm Annual Parish Assembly

12th June 2018

10th July 2018

No meeting in August

11th September 2018

9th October 2018

13th November 2018

No meeting in December

Meeting closed at 9.10pm

Signed.....Chairman , Date.....