

8<sup>th</sup> March 2018

Dear Councillors and Residents of Padbury,

I hereby give you notice that a meeting of Padbury Parish Council will be held at the Sports Pavilion, Padbury on **Tuesday 13<sup>th</sup> March 2018** at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Rachel Taylor  
Parish Clerk

#### Agenda

#### **1. Apologies**

Members are asked to receive apologies.

#### **2. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

#### **3. Minutes**

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

Tuesday 13<sup>th</sup> February 2018 - **Copy attached PPC/08/1718**

#### **4. Appointment of Parish Clerk**

Rachel Taylor is now in place as the new Parish Clerk. Training and handover commenced on 19<sup>th</sup> February. Clerk to attend GDPR training on 14<sup>th</sup> March and CiLCA training, commencing 28<sup>th</sup> June. Rachel has also started as Clerk for Steeple Claydon Parish Council who have agreed to share costs for training.

#### **5. Sports Field, Play Area & Woodland**

- Discussion regarding the employment of a 16 yr old parishioner to mow the sportsfield. The insurance company has advised that it is acceptable, subject to full written risk assessments being undertaken and instruction on all machinery given. Hourly rate to be agreed.
- Service of tractor by Robert Dickens – completed?
- Legionella testing. Cllr Morris to present test results.
- Dog waste issue on the sportsfield. Additional signage was ordered and has been erected by Cllr Dickens.

- Pavilion Storage heaters – Cllr Morris to update members on the reconfiguration of the phased meters by Npower.
- Annual fire extinguisher check. Being undertaken by Fire Safety Services on 08/03/18.

## 6. Planning

### 6.1 New Applications

- 18/00691/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End Padbury
- 18/00462/APP | Ground floor and first floor side and rear extension and front porch | 10 Lodge Close Padbury

### 6.2 Decisions made by AVDC

- 18/00117/APP | (Retrospective) Erection of a single storey flat roof rear extension | 4 Monument Cottages Main Street – PENDING CONSIDERATION
- 18/00064/ADP | Application for reserved matters pursuant to outline permission 16/00482/AOP for layout, scale, external appearance, the access, and the landscaping of the site | Land Adjoining West Bourn Main Street – AWAITING DECISION

### 6.3 Other Planning issues:

- 17/00084/REF (Was 17/02986/APP) Telephone Repeater Station, Winslow Rd. - Change of Use – Telephone Repeater Station into one dwelling –REFUSED by AVDC – On Appeal to Planning Inspectorate
- A Community Led Plan (CLP) for Padbury. Update on contacts with Community Impact Bucks (CIB) for advice/support on appropriate public engagement to progress a CLP.
- Bucks Minerals & Waste Policy Consultation – open 5/3-19/4/18 – members are asked to submit comments

## 7. Finance

### 7.1 Account Balances:

The balances for the Bank accounts are as follows: (Appendix A)

Barclays Community Current a/c xxx959	£7,685.72 (as at 28 <sup>th</sup> Feb 2018)
Barclays COU IAS a/c xxx970	£18,356.51 (as at 28 <sup>th</sup> Feb 2018)
Barclays Millennium Wood a/c xxx198	£4,228.00 (as at 28 <sup>th</sup> Feb 2018)

As agreed, the Clerk transferred £8,014 from xx4909 to xx4970. This account has now been closed.

As resolved at the 13/02/18 meeting, the Clerk has transferred £1,097 from xx198 Millennium Wood account to xx959 current account in respect of maintenance expenses YTD.

### 7.2 Payments - Presented at meeting:

D. O'Brien – Chq 101916 – £353.62 (£218.08 Feb salary net PAYE; £112.95 signs; £22.59 VAT)  
 HMRC – Chq 101917 - £54.60 – Feb PAYE for D. O'Brien and R. Taylor  
 R. Taylor – Chq 101918 - £75.36 (Feb salary net PAYE)  
 Phillips Print – Chq 101919 - £193.92 – February 2018 Padbury Pump printing  
 Bob Gough – Chq 101920 - £37.50 - Pavilion Maintenance Feb  
 Best Kept Village – Chq 101921 - £25.00 – entry fee  
 Npower – tbc - £xxxx (£xxxx + £xxxx VAT) Unmetered Street Lighting MPAN1 Feb '18  
 Npower – tbc - £xxx (£xxxx + £xxxx VAT) Unmetered Street Lighting MPAN2 Feb '18  
 Savills - due 23/03/18 DD? All Souls College: Wayleaves & Sundry - Right of Way £5.00 & Playground £120.00 (£100 + £20.00 VAT).

- 7.3 Income:  
£100.00 – Millennium Wood funding (February)  
£6.65 – interest – Dec-Mar xx970  
£2.50 – interest – closed account xx909 transferred to xx970  
£17.98 – reimbursement by Cllr Long - Local Councils Explained.
- 7.4 Income and Expenditure reports - Members are asked to review as submitted up to 28<sup>th</sup> February 2018, together with YTD vs Budget in the attached documents.
- 7.5 Clerk has submitted Direct Debit forms to Savills re standing order form for playground rent (All Souls) and has advised Savills accordingly.
- 7.6 Mandate Change paperwork available for signature, adding Cllr Long as signatory and Mrs Taylor as administrator, removing Mrs Bonney as administrator.
- 7.7 Mrs Melanie Rose has been re-appointed as Internal Auditor and a letter of confirmation to this effect has been sent.
- 8.0 Other Parish Council Business**
- GDPR – Clerk to attend training 14/3/18. Cllrs Long & Murray to attend re-scheduled County conference on 17 April.
  - Best Kept Village 2018 – entry forms and entrance fee cheque ready for signing/submitting.
  - Members are asked to consider options relating to the Padbury Pump.
- 9.0 Aylesbury Vale District Council (AVDC):**  
**No update**
- 10.0 Buckinghamshire County Council:**  
**No update**
- 11.0 Correspondence circulated in between meetings via e-mail:**
- Great British Spring Clean campaign for 2018
  - NALC releases new Briefing Notes – Financial assistance for Churches & Reporting Personal Data Breaches
  - **AVDC** - Next New Homes Bonus Project Grant round open for Expressions of Interest
  - Lobby Day 20 March (NALC/BMKALC)
  - Parish Conference agenda 20<sup>th</sup> February
  - B&MKALC Conference 19 April 2018 - Respect, Trust and Better Working Relationships
  - Agenda for Buckingham Local Area Forum, Thursday 8th February 2018
  - Keep Britain Tidy
  - Minutes for Buckingham Local Area Forum, Thursday 8th February
  - Buckingham LAF update – next meeting 26<sup>th</sup> June
  - Parish Conference Feedback
  - BALC Silent Soldier Campaign
  - BCC Contract for temporary agency staff
  - BCC Have your say on Bucks Draft Freight Strategy (2018-2036)
  - NALC – GDPR Toolkit
  - E/W Rail Western Section Round 3 Consultation - acknowledgment received
  - LCPAS New review of ethical standards in Local Government
  - SLCC survey on churchyard maintenance
  - AVALC Oxford to Cambridge Corridor Final Report
  - Bucks Minerals & Waste Policy - Consultation
  - BMKALC weekly updates and TTRO notices.
  - [AVDC – The latest community news & events in the Vale](#)
  - Service Level Agreement - Dog Waste Service – increase in prices 2018/19 - budgeted

## **12.0 Highways**

- Members are advised that the Devolved Services contract renewal has been sent to Lynch Garden services for signing. Clerk to follow up.
- Speedwatch programme. Cllr Murray to update.
- Have Your Say On Buckinghamshire's Draft Freight Strategy (2018-2036) – members are asked to review and consider a response
- Flooding issues at Main Street & Village Gate (Buckingham end) – both TfB and Anglian Water have investigated. TfB has now added the repairs to its schedule of works – ref 46055180

## **13.0 Dates of next meetings – Padbury Parish Council – Members are asked to note and confirm:**

10<sup>th</sup> April 2018

8<sup>th</sup> May 2018 (New Municipal Year)

12<sup>th</sup> June 2018

10<sup>th</sup> July 2018

No meeting in August

11<sup>th</sup> September 2018

9<sup>th</sup> October 2018

13<sup>th</sup> November 2018

No meeting in December