

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 9th January 2018 at 7.30 p.m.

Present: Cllr. K. Roberts, former Chairman; Cllr M. Long, elected Chairman; Cllr. S. Dickens, Vice-Chairman ; Cllr Morris, Cllr. M. Williamson, Cllr. V.Murray, Cllr P Burton (arrived 8:05 pm)

Also present: Mrs D. O'Brien, Locum Clerk; District Cllr S, Renshell; 4 Members of the public

Meeting opened at 7.30pm

Period of Public Questions:

Two residents raised the issue of speeding, speed watch and MVAS placement and effectiveness. The MVAS has been located at various locations around the village and assistance from the police has been requested. Transport for Bucks (TfB) has quoted £400 for static speed advisory signs. Electronic signs are in the region of £4,000. Moving the MVAS around appears to be effective although batteries need re-charging every 2 days. It was suggested that perhaps the Padbury Sick Benefit Society might fund a second MVAS. A request was made for a calibrated speed gun to be purchased for the village (est cost £1200) but it was explained that this would have to be considered at a future meeting as it was not an agenda item. In the interim, the PC has satisfied Buckingham TC's requirements regarding insurance and location activity so that volunteer training can begin on their equipment which can be borrowed.

Another resident raised a perceived issue with school parents parking on Springfields and in the car park adjacent to the pavilion. The Parish Council has offered use of the car park as an overflow car park when needed. Parking on Springfields is not an issue over which the Parish Council has any control and should be taken up with the police by calling the non-emergency number 101.

The discussions were quite heated at times, and whilst the Parish Council is very grateful for the efforts of volunteers to find solutions to the perennial problem of speeding through the village, there are limits to the powers and budget of the Parish Council. Highway safety is a statutory obligation and duty of Bucks County Council working in conjunction with Thames Valley Police and their principles can be viewed at <https://www.buckscc.gov.uk/media/4509753/tfb-speed-management-service-principles-v1.pdf>

The members of the public left at 7:55pm. and the Parish Council meeting followed.

76.0 Appointment of Chairman for remainder of the municipal year

Former Chairman Cllr Roberts asked for nominations for the position. Cllr Morris nominated Cllr Michael Long and Cllr Dickens seconded the nomination. Cllr Long agreed to be considered and was elected unanimously. Cllr Long signed his acceptance of office and assumed Chairmanship.

77.0 Apologies - there were none.

78.0 Declarations of Interest - Cllr Morris declared an interest in a possible perceived interest in planning matters.

79.0 Minutes - **RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:
 Tuesday 14th November 2017 - PPC/06/1718

80.0 Interviews for a replacement Clerk/RFO

There have been three expressions of interest and interviews are to be held on Thursday 11th January at Lenborough Vicarage. Three councillors (Cllrs. Roberts, Long & Dickens) will attend as well as the locum Clerk for advice and information.

81.0 Sports field, Play Area and Woodland

81.1 Cllrs Morris advised that equipment testing will have to wait until drier weather.

81.2 Legionella test kit has been received and Mr Gough will conduct & submit test sample.

- 81.3** Members noted that the Tennis Club has been informed of concerns regarding gate closures/.
- 81.4** Members noted that Cllr Dickens has offered to coppice the Millennium Wood gratis for the use of the timber.
- 81.5** Members considered the provision of a side gate for dog walkers but declined to proceed
- 81.6** Members noted that Npower was unable to install a smart meter due to size of housing cupboard. This is not a mandatory requirement.
- 81.7** **RESOLVED** to purchase a small portable heater at a cost of £29.99. Clerk to check with Mrs Gibbs as to its whereabouts.
- 81.8** Members discussed pavilion heating generally. Clerk to contact Mr Picketts for an assessment of the existing equipment and repair viability.
- 81.9** RoSPA inspection – May 2017 – Cllrs Dickens & Morris to make repairs where outstanding and to investigate replacement of rocker horse bearings.
- 81.10** Clerk advised that she will follow up with the Tennis Club regarding dues owed and invoice them for floodlight electricity.

82.0 Planning

- New Applications: To confirm decisions taken between meetings due to AVDC time limits:
 - 17/03945/ALB - Relocation of male toilets and alteration to existing toilets | The Village Hall Lower Way – **RESOLVED** to support
 - 17/03866/APP – 7 Arnolds Close - Demolition of the existing single storey side extension and workshop. Erection of new ground floor extension with basement – **RESOLVED** that there were no objections. However, this is conditional on confirmation of the detailed works intended to ensure ground stability associated with the construction of the proposed basement.
- Decisions made by AVDC – **Members noted:**
 - 17/03866/APP – 7 Arnolds Close - Demolition of the existing single storey side extension and workshop. Erection of new ground floor extension with basement – APPROVED
 - 17/03739/ALB | Repair to roofs. | Stratfords Lower Way – Listed Building Consent
 - 17/03773/APP | Demolition of single storey attached outbuilding and construction of one and half storey extension to house. | The Robin Hood Ph Main Street – APPROVED
 - 17/03977/APP - Birch Barn, Church Lane - Storm porch at rear of dwelling – APPROVED 10/1
- Other Planning issues – members noted:
 - 17/00084/REF (Was 17/02986/APP) Telephone Repeater Station, Winslow Rd. - Change of Use – Telephone Repeater Station into one dwelling –REFUSED by AVDC – On Appeal to Planning Inspectorate
 - Four & Twenty, Main Street – Nomination for registration as Asset of Community Value – REFUSED by AVDC
 - 10 Old Springfields – freestanding yoga studio constructed in garden – members are advised that no planning application has been presented for this construction. Clerk to contact AVDC Enforcement to ascertain if a planning application and/or COUAR has been submitted.
 - 17/03324/APP - Construction of new dwelling (retrospective) and outbuilding - Old Oak House 23B Old End. No response from the AVDC Planning Enforcement Officer following a request for clarification of the status of this APP.
 - A Community Led Plan (CLP) for Padbury. Cllr Roberts has been in contact with Community Impact Bucks (CIB) for advice/support on appropriate public engagement to progress a CLP. A meeting should be held in the village in Feb/March (advertised via the Pump) to determine interest. It must be stressed that this should be community led, not led by the Parish Council. CIB and district Cllr Llew Monger will offer advice to the steering group once established. Cllr Roberts to progress.
 - 15/03744/AOP Bloor Homes Development, Winslow Rd – members noted that the site has been sold subject to contract.

83.0 Finance

83.1 Account Balances:

RESOLVED to note that the balances for the Bank accounts are as follows:

Barclays Community Current a/c xxx959	£11,820.09 (as at 31 st Dec 2017)
Barclays Reserve savings a/c xxx909	£8,014.00 (as at 31 st Dec 2017)
Barclays Play Area a/c xxx970	£10,333.36 (as at 31 st Dec 2017)
Barclays Millennium Wood a/c xxx198	£5,125.00 (as at 31 st Dec 2017)

83.2 Paid Between meetings:

Npower - Chq 101890 - £2,309.27 (£1924.40 + £384.87VAT) Unmetered Street Lighting MPAN1 Oct '16-Sep '17
 Npower - Chq 101891 - £113.92 (£94.95 + £18.97 VAT) - Unmetered Street Lighting MPAN2 Oct '16 - Sep'17
 V. Murray - Chq 101892 - £29.99 - Fan heater for pavilion
 D. O'Brien - Chq 101893 - £308.58 (Nov Salary, Legionella Kit £46.25, ICO renewal £35; VAT £9.25)
 HMRC - Chq 101894 - £36.40 (Nov PAYE £54.40 less £18 credit)
 J. Bonney - Chq 101895 - £18.00 - reimbursement for overpaid PAYE May 2017

RESOLVED to make the following payments:

D. O'Brien - Chq 101896 - £218.08 - Dec salary net PAYE
 HMRC - Chq 101897 - £54.40 - Dec PAYE
 Phillips Print - Chq 101898 - £251.28 - November Pump printing
 Bob Gough - Chq 101899 - £75.00 - Pavilion Maintenance Nov & Dec
 Npower - Chq 101900 - £595.74 (£496.44 + £99.30 VAT) Unmetered Street Lighting MPAN1 Oct - Dec '17
 Npower - Chq 101901 - £37.70 (£31.41 + £6.29 VAT) - Unmetered Street Lighting MPAN2 Oct - Dec '17
 F. Morris - Chq 101902 - £124.99 - reimbursement for replacement Christmas lights & tree cost
 AVDC - Chq 101903 - £216.18 (£180.15 + £36.03 VAT) - dog waste collection & relocation of bin 04/17-03/18
 Padbury PCC - Chq 101904 - £1,000.00 (2016/17 & 2017/18) S137 payment for churchyard maintenance

83.3 RESOLVED to sign two direct debit mandates for Savills (All Souls) in respect of playground rent and ROW wayleaves. Clerk to submit to bank.

83.4 RESOLVED to confirm the 2017/18 annual payment to the PCC under section 137 for the maintenance of the Churchyard in the amount of £500.00. **FURTHER RESOLVED** to make payment for the 2016/17 financial year (£500.00) as this was overlooked.

83.5 Resolved to note the following income:

Bank Interest - £1.41 & £1.81
 £100.00 - Millennium Wood funding (December)

83.6 Income and Expenditure reports:

RESOLVED to accept the income and expenditure reports of 31/12/17 and bank reconciliations as submitted together with all worksheets in the accounting workbook.

83.7 Second Draft Budget - **RESOLVED to agree** the second draft budget for 2018/19 and **FURTHER RESOLVED to** request a precept from AVDC in the amount of £21,500.00.

83.8 RESOLVED to close Play Area account xx970 and transfer funds therein to the Reserve savings account xx909. Clerk to action.

83.9 Members noted that a Notice of Appointment of External Auditor by SAAA has been given. The external auditor, PKF Littlejohn LLP has been appointed for Buckinghamshire for five years commencing with 2017/18 financial year. There are various changes to the legislation taking effect from 2017/18, most notably the potential for authorities where the higher of income or expenditure for the year was £25,000 or less, to declare themselves as 'exempt' from a limited assurance review by an external auditor if they meet certain qualifying criteria. However, all authorities, even if they declare themselves 'exempt', will still need to fully complete and publish an annual return and must still have a named appointed auditor to deal with questions or objections from local electors about the accounts. Opted in authorities have already had an auditor appointed for them by SAAA.

84.0 Other Parish Council Business:

- Speedwatch programme - Cllr Murray to arrange training for volunteers.
- Village Christmas Tree - **RESOLVED to** agree payment of £124.99 for gift in lieu of payment for tree and the cost of replacement lights. A vote of thanks was given to Cllrs Morris & Dickens for their efforts.

- Members noted that Data Protection/ICO renewal has been completed. GDPR training has been booked and paid for 14th March 10 am - Green Park, Aston Clinton. A Data Protection Officer (other than the Clerk) may need to be appointed. BMKALC to advise further.
- Cllr Burton updated regarding destruction of out dated documents and retention of two. A summary will be kept on file with the minutes of this meeting for reference.
- Alice Bessie Potter Trust – **RESOLVED to** re-appoint Mrs Irene De Pear as the Parish Council's Nominated Trustee for the next four years.

85.0 Aylesbury Vale District Council (AVDC) – members noted:

- Council tax referendum principles have not been extended to parish and town councils in 2018/19 (NALC notification 19/12/17)

86.0 Buckinghamshire County Council (BCC) – members noted:

- BCC News: Have your say on link road plans
- BCC News: 'Have your say' on Proposed Changes to the Cost of Adult Social Care Services
- Street works presentation Wednesday 6th December (Cllr Burton attended)

87.0 Correspondence circulated in between meetings via e-mail

- PROPOSED SUBMISSION PLAN:MK OCTOBER 2017
- Buckinghamshire Parish Liaison Meeting
- BMKALC weekly updates
- Daffodils at Springfields - reinstatement
- School appeals panel member shortage in Buckinghamshire
- DCLG gives initial approval to two major council mergers
- Parish Newsletter - Rural Crime Update from ACC Nikki Ross
- Third round of consultation for East West Rail Western Section Phase 2 – Winslow 17/1/18
- My Bucks – Dec 2017
- NBPPC meeting on Wednesday 10th January 2018 – Winslow 7:30 pm
- Town and Parish Council Conference; 1st Feb 9:30 am
- Battles Over Guide for 2018
- Survey on an increase in council tax to help protect operational policing is launched

88.0 Highways

- **RESOLVED to** continue with Lynch Garden Services for Devolved Services for 2018/19. Clerk to draw contract and request renewed insurance documents from Mr Lynch.
- **RESOLVED to** confirm decision taken between meetings to replace the light column adjacent to the wall at 16 Springfields which no longer functions E-on has quoted £1,009 + VAT. Installation is due w/commencing 15th January. (since installed)
- Members noted that outstanding invoices dating back to Sept 2016 have now been paid and the Parish Council is current with its account. The Clerk has requested forms to set up direct debit mandates to avoid future issues.
- Members noted that the Clerk has requested that Tfb refills the village grit bins following the recent bad weather and subsequent emptying.

89.0 Dates of next meetings – RESOLVED to confirm:

13th February 2018; 13th March 2018; 10th April 2018; 8th May 2018 (New Municipal Year)
 12th June 2018; 10th July 2018; No meeting in August; 11th September 2018; 9th October 2018
 13th November 2018; No meeting in December

Meeting closed at 9.15pm

Signed.....Chairman , Date.....