

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 19th May 2015 at 7.30 p.m.

Present: Cllr. D. McGahey, Chairman
 Cllr. S. Dickens
 Cllr. F. Morris
 Cllr. K. Roberts
 Cllr. M. Williamson

Also present: Deborah O'Brien, Parish Clerk
 Co-option candidate Mrs V. Murray; District Councillors S. Renshell & L. Monger; 11 members of the public

1.0 Election of Chairman to the Parish Council for 2015/16 Municipal Year

RESOLVED that Cllr David McGahey was nominated and elected as Chairman. Cllr McGahey signed his acceptance of office.

Matters were then taken out of agenda order to facilitate public attendance.

2.0 Co-option of two Councillors to the Parish Council

RESOLVED that Victoria Murray and Martyn Bailey are co-opted as Councillors to the Parish Council. Cllr Murray then joined the Councillors at the meeting table. Cllr Bailey was not in attendance.

Cllr McGahey then suspended Standing Orders to allow members of the public to contribute to discussions regarding planning issues.

3.0 Planning

• **15/00242/APP Land adjoining West Bourn, Main St. – Erection of Agricultural Building**

Cllr Roberts advised that he will speak at Committee on 20th May on behalf of the Parish Council. A group of residents have employed a planning consultant – Mr Jack Peeters, who will speak on their behalf. Cllrs Monger & Renshell will also be present at the meeting.

• **Bloor Homes – Proposed Development**

Cllr Roberts was contacted by Bloor Homes on 12th May and has been advised that they will be on-site doing investigative work. They anticipate a pre-application meeting with AVDC at the end of June, but would like to meet with members of the Parish Council prior to that. A full application is likely to occur in August/September. Cllr Monger advised having the Clerk in attendance to minute discussions. A resident commented that the application had the potential to increase the population by up to 10%.

• **Neighbourhood Area Designation**

Cllr Roberts advised that Padbury had received its designation following a consultation period where the only comment was from Gladman Homes. There has been no further development of the Neighbourhood Development Plan but Cllr Roberts will move this forward.

• **AVDC Planning Administration Changes**

Cllr Roberts read AVDC's advisory e-mail to the assembly and explained that AVDC prefers all comments on applications to be made via their website.

APPLICATIONS RECEIVED:

Cllr Roberts declared a personal interest in 15/01268/AOP. Cllr Murray declared a pecuniary interest in 15/01428/APP.

- **15/01428/AOP Land Adjoining West Bourn Main Street** - Application for outline planning permission with all matters reserved for the erection of 15 houses and bungalows (five of the dwellings to be affordable housing). Cllr Roberts has submitted a report some 7 pages long which

outlines grounds for opposing the application. The application was deemed to be somewhat sketchy and contradictory. A resident highlighted some of the ecological concerns.

RESOLVED to oppose the application using the grounds described within Cllr Robert's report.

- **15/01268/AOP Land South Of Dunstall Lodge Thornborough Road** - Application for Outline Planning Permission (with means of access, layout and scale to be considered) for the erection of four detached houses. There was considerable discussion about this application with issues raised regarding Traffic and Safety, Sustainability, Visual Amenity (in particular as approached from Buckingham); concerns were also raised regarding the hedgerow and the amount that may need to be removed to accommodate ingress/egress.

RESOLVED to oppose the application on the above grounds with the Clerk to circulate a final report to the Parish Council for agreement before submission to AVDC planning.

- **15/01216/APP Former Garages Rear of Nos. 23-25 Old End** - Demolition of existing garages and the erection of a new, detached cottage and associated works. The land is owned by All Souls College and is a brownfield site. The existing garages contain asbestos. There is no planning justification for refusing the application.

RESOLVED to support the application as it will reduce traffic and infill a brownfield site. However, surface water drainage and sewerage issues must be mitigated.

- **15/01313/APP Pen Y Bank Main Street** - Demolition of existing part single storey rear extension and the erection of two storey rear extension. There were no grounds for opposition.

RESOLVED that the Parish Council has no objections to the application as submitted.

Standing Orders were reinstated and members of the public left the meeting.

4.0 Election of Vice-Chairman to the Parish Council for 2015/16 Municipal Year

RESOLVED that Cllr Stephen Dickens was nominated and elected as Vice-Chairman. Cllr Dickens signed his acceptance of office.

5.0 Apologies

Members noted that there were apologies from Cllr Bailey.

- 6.0 Declarations of Interest** – members noted that Cllr Morris declared a Pecuniary Interest in development relating to the Call for Sites. (Cllrs Roberts & Murray made earlier declarations in relation to Planning.)

7.0 Signing of Acceptance of Office and Disclosable Pecuniary Interests

All present members signed their Acceptances of Office and Disclosable Pecuniary Interest forms. Clerk to submit the Register of Interests to the AVDC Monitoring Officer. Cllr McGahey welcomed new members and advised that as and when training events are held they will be invited to attend them. The Clerk will supply copies of other documents and the Good Councillor's Guide.

8.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Tuesday 14th April PPC/10/1415

9.0 Appointments to Committees

RESOLVED that the following appointments were made:

Sportsfield, Play Area & Woodland – no committee – Parish Council general responsibility
 Planning – K. Roberts, Chair; Martyn Bailey; Michael Williamson; (Small applications) – Fred Morris & Vicky Murray
 Village Hall – Fred Morris
 School & Pre-School – Vicky Murray
 LAF – Ken Roberts & Michael Williamson
 NBPPC – Ken Roberts

10.0 Sports Field, Play Area & Woodland

- 10.1 Chairman's report: There will no longer be a Chairman's report. However, Debbie Gibbs has agreed to continue to monitor the repairs made by Bucks UTC.
- 10.2 CCTV – The Clerk reported that Cllr Bailey will obtain information regarding the downloading of CCTV footage.
- 10.3 Tractor Oil Leak – this has been repaired.
- 10.4 Members noted that the Tennis Club lease has been signed.
- 10.5 Members noted that the Football Club has commenced payments of outstanding dues.
- 10.6 **RESOLVED** that the Parish Council thanks Colin Smith for cutting the Woodland Rides.
- 10.7 It was discussed that the Woodland needs coppicing and clearing. Cllr Dickens is to inspect the area in July with a view to work being done after September (post-nesting season).

11.0 Planning Decisions made by AVDC – Members noted:

- 15/01120/ATP - Trimming of 2 Cherry Trees at Lodge Close – pending consideration
- 15/00869/APP - Land at Grange Farm Thornborough Road Padbury Buckinghamshire – erection of agricultural building & associated works – Approved
- 15/00625/APP - Dunstall Lodge Thornborough Road - Erection of a single storey rear garden room - Approved

12.0 Finance

12.1 **RESOLVED to note** that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 7329.58 (as at 28 th April 2015)
Barclays Community Current a/c xxx959	£16384.37 (as at 29 th April 2015)
Barclays Reserve savings a/c xxx909	£ 3004.18 (as at 30 th April 2015)
Barclays Play Area a/c xxx970	£ 2255.14 (as at 30 th April 2015)
Barclays Millennium Wood a/c xxx198	£ 2100.00 (as at 30 th April 2015)

FURTHER RESOLVED to transfer £10,000.00 from the Current a/c in to the Barclay Reserve Savings a/c

12.2 **RESOLVED to** make the following payments:

D. O'Brien - £218.30 (May Salary £230.90 less £12.60 PAYE) cheque 101661
 HMRC - £12.60 – May PAYE – cheque 101662
 E-on - £140.15 (£116.79 + £23.36 VAT) – Unmetered supply May statement – cheque 101663
 Lynch Garden Services - £80.00 – mowing – play area – cheque 101664
 BALC - £118.76 – BALC & NALC membership – cheque 101665
 Npower - £383.09 – Pavilion electricity 16/1-5/4/15 – direct debit
 Broker Network - £1,761.81 – Annual Insurance Premium – cheque 101666 (issued after decision made minute 12.6)

FURTHER RESOLVED that the Clerk will commence arrangements to add Cllrs Murray & Williamson to the Bank Mandate.

12.3 **RESOLVED to note** the following income:

Interest - £3.44 Santander a/c

AVDC Precept £7600.00 & £390.00 National Grant

Millennium Wood Account - £100.00

Padbury Football – April payment - £108.33 (paid in 5/5/15)

Padbury Pump Advertising - £507.00 (paid in 5/5/15)

A transfer was made from the Santander a/c to the current account in the amount of £785.00 (CCTV)

12.4 **Income and Expenditure reports**

RESOLVED to accept the income and expenditure reports of 30/04/15 and bank reconciliations as submitted.

12.5 **2014/2015 Internal Audit & Annual Return**

Members reviewed Section one of the Annual Return. **RESOLVED that** Section one was accepted as submitted and Cllr McGahey signed the return. Members noted that the Internal Audit will take place on Thursday 21st May 2015.

12.6 **Insurance**

Members noted that the Annual Insurance is due for renewal on 1st June 2015. The Clerk sourced 3 different companies – AON (existing), Zurich and Came & Co. Brokers. Coverages and premiums were compared. **RESOLVED to accept** Came & Co (Hiscox Insurers) quote of £1,761.81 for 2014/15.

12.7 **HMRC/PAYE**

Members noted that HMRC has still not removed the amount owed for 2013-14 (£350). Clerk has again been advised this month that their action team will correct the online record. (1st Actioned 4/11/14)

12.8 **VAT**

Members noted that a VAT refund has been claimed in the amount of £657.78.

13.0 **Other Parish Council Business**

13.1 Members noted LASER has confirmed that unmetered street lighting service via Npower at the previously approved rates commenced as of 1st May 2015.

13.2 Members noted that 2 of the replacement heritage lights have been installed by E-on, with the 3rd on Lower Way to be installed as soon as Western power reconnects supply.

13.3 Members noted that E-on has made repairs to two lights on Springfields. Clerk to follow-up regarding replacement pole needed for third light.

14.1 **Aylesbury Vale District Council (AVDC) – nothing to report**

14.2 **Buckinghamshire County Council – nothing to report**

15.0 **Correspondence** – members noted circulated in between meetings via e-mail:

- Proposed cycleway, RTPI & Wifi – Buckingham
- Community Impact Bucks – newsletters
- Sustainable Travel scheme: A413 Buckingham to Winslow cycleway: PC supports & will consult once survey starts
- Rural Services Network Weekly Email News Digests

- BCC Parishes Engaging with Young People - Workshop Training Session
- AVALC - Minutes of March, 2015 Executive Meeting
- Buckinghamshire Adult Learning
- Parish Liaison Meeting agenda 22/4
- BALC Local Audit & Accountability Act 2104 - Commencement Orders
- AVDC Recent Legislative Changes to Planning Procedures and Permitted Development rights
- CSP survey
- Asda Foundation - funding for community projects
- Buckinghamshire Parish Councils Wheelie bin stickers
- Armed Forces Day – notice
- MyBucks May 2015
- HS2 update: May 2015
- Various correspondence relating to West Bourn, Padbury 15/00242/APP
- Changes to AVDC planning service over the coming months
- Letter From Chairman of NALC
- HS2 - SELECT COMMITTEE VISITS POSTPONED

16.0 Highways & other

- Members noted Cllrs McGahey, Morris & Dickens met with Dave Smith/TfB and Bucks County Cllr John Chilver. Main Road (A413) is to be surfaced this summer. Springfields and Old End are due to be re-surfaced within the next 12 months. Attention was drawn to pavement issues including a pothole near the War Memorial which has now been fixed. There have also been some other pothole repairs following the meeting. Clerk to send a thank you to TfB.
- Clerk is to contact BT regarding poles on the Green towards the bottom of Main Street which need 'cleaning up'.

17.0 Date of next meetings – Padbury Parish Council

RESOLVED to note that the next meeting dates are:

- 9th June 2015
- 14th July 2015
- No meeting in August
- 8th September 2015
- 13th October 2015
- 10th November 2015

Meeting closed at 10:00 p.m.

Signed Date
Chairman