

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Monday 16th March 2015 at 7.30 p.m.

Present: Cllr. D. McGahey, Chairman
 Cllr. M. Bailey
 Cllr. S. Dickens
 Cllr. D. Gibbs
 Cllr. F. Morris

Also present: Deborah O'Brien, Parish Clerk
 District Councillor Sue Renshell, Brian Speed (standing for District election) and two residents.

Comments by Michael Williamson (PAG):

There are now 104 members of the Padbury Action Group, representing 70 households. An update will be included in the Padbury Pump, and Mr Williamson will be meeting with Cllr Roberts regarding the Neighbourhood Development Plan working group.

Comments by Mr Hedley Cadd:

Mr Cadd asked that attention be given to the two cherry trees in Lodge Close which need pruning. He also commented upon the general appearance of the village in particular pedestrian access down Main Street which is impeded by parked cars.

96.0 Apologies

Members noted that there were apologies from Cllr Roberts (holiday) and Cllr McHenry (business)

97.0 Declarations of Interest – members noted that Cllr Morris declared a Pecuniary Interest in development relating to the Call for Sites. Cllr Gibbs declared an interest in the planning application for Dunstall Lodge. (Minute 100.1)

98.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Tuesday 10th February PPC/08/1415

99.0 Sports Field, Play Area & Woodland

99.1 Cllr Gibbs reported that Bucks UTC will finish their work in the next few weeks including the storage bays for the marquee. Cllr Gibbs is purchasing the supplies needed on behalf of the Marquee Committee.

99.2 CCTV – we have been advised that a monitor is not required – data can be downloaded on to a memory stick and viewed on a laptop. **RESOLVED to** approve further accessories for the system up to a maximum of £50.00. (Cllr Bailey to purchase)

99.3 Tractor Oil Leak – this will be repaired shortly (Cllr Dickens to follow-up)

99.4 Mr Paxton had previously made requests for expenditure – notice board for Springfields, a fixed hosepipe and a sprayer. **RESOLVED that** Cllr Gibbs to ask Bucks UTC to construct a noticeboard (subject to quote). Cllr Morris offered to donate a hosepipe. The expenditure for a sprayer was declined.

- 99.5 Members noted that the Pavilion has lost a regular booking due to the condition in which the facility has been left after football matches. Cllr Gibbs has spoken to the FC.
- 99.6 Members noted that revised leases for the Tennis Club and Football Club will be issued as of 1st April 2015.
- 99.7 Members noted that the Football Club has offered a part payment of £275 in respect of its outstanding fees for 2014/15 with the balance to be paid over 5 months and the 2015/16 invoice to be paid over 12 months after that. **RESOLVED to accept** £275 now with the balance over 5 months but the 2015/16 payment needs to commence in Apr 2015 and complete by Mar 2016.
- 99.8 Members noted that the Dance Academy plans to make further bookings for classes.
- 99.9 Youth Club – averaging 14 attendees.
- 99.10 Play Area mowing – **RESOLVED to accept** Lynch Garden Services quote of £40 per mowing.
- 99.11 Members noted that Cllr Dickens is to make repairs to the Play Area gate. (fund from PA a/c)
- 99.12 **RESOLVED that** Cllr McGahey is to telephone the Millennium Wood Benefactor and offer the Parish Council's thanks for their generosity.

100.0 Planning

- 100.1 **The following applications were considered: (Cllr Gibbs did not participate)**
- **15/00423/APP** Sunny Hill Farm, Old End – Conversion of garage and erection of attached outbuilding – submitted via e-mail between meetings – **RESOLVED:** no objection
 - **15/00625/APP** Dunstall Lodge – Erection of single storey rear garden room – **RESOLVED:** no objection
- 100.2 **Planning Decisions – there were none.**
- 100.3 **Neighbourhood Area Submission – RESOLVED to** adopt Cllr Roberts' submission dated 16th March 2015 (distributed via e-mail with agenda). Clerk to forward to AVDC Planning. **FURTHER RESOLVED to** approve the Working Group Terms of Reference
- 100.4 **"Supporting Parishes in Neighbourhood Planning"** conference held on 12th March 2015 – The Clerk & Mr Williamson (PAG) attended this conference and brought back packages with information for the Planning Committee. Full reports will be made available by BCC and these will be forwarded to councillors.
- 100.5 **BCC Minerals & Waste Plan – RESOLVED to** approve Cllr McHenry's analysis and compilation of the Parish response (distributed via e-mail w/agenda) Clerk to send to BCC.

101.0 Finance

- 101.1 **RESOLVED to note** that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 8108.03 (as at 9 th March 2015)
Barclays Community Current a/c xxx959	£ 9404.43 (as at 9 th March 2015)
Barclays Reserve savings a/c xxx909	£ 3004.18 (as at 9 th March 2015)
Barclays Play Area a/c xxx970	£ 3006.14 (as at 9 th March 2015)
Barclays Millennium Wood a/c xxx198	£ 2000.00 (as at 9 th March 2015)

- 101.2 **RESOLVED to** make the following payments:

D. O'Brien - £419.45 (Feb/ Mar Salary £461.80 less £68 PAYE; Mileage to NP conf £25.65) cheque 101643
 HMRC - £34.00 Feb PAYE – cheque 101644
 HMRC - £34.00 Mar PAYE – cheque 101645
 E-on - £165.30 Street light maintenance Mar 2015 qtr (137.75 + 27.55 VAT) cheque 101646
 E-on - £130.62 Unmetered light supply Mar 2015 (108.85 + 21.77 VAT) cheque 101647
 D. Gibbs - £60.96 Pavilion consumables & Cylinder keys cut – cheque 101648
 Bucks Best Kept Village Competition - £15.00 – cheque 101649
 AVDC - £208.18 – dog bin collection (£173.49 +£34.69 VAT) – cheque 101650
 AON - £2.51 – CCTV insurance – cheque 101651
 Padbury PCC - £500 – Section 137 payment toward churchyard mowing – cheque 101652

101.3 **RESOLVED to note** the following income:

Interest - £0.35 Savings a/c; £0.35 Play Area a/c; £12.89 Santander a/c
Pavilion Hire - £90.00 PCC coffee mornings; £105.00 Dance Academy
Millennium Wood Account - £100.00

101.4 **Income and Expenditure reports**

RESOLVED to accept the income and expenditure reports of 09/03/15 and bank reconciliations as submitted.

101.5 **RESOLVED to** make following transfers to the Community Current A/C:

- From Millennium Wood account - £200 for hedging
- From Play Area account - £751 for maintenance & expenses 2014/15
- From Sports field Legacy Account - £785 for CCTV installation (Letter signed at meeting)

101.6 **HMRC/PAYE**

Members noted that HMRC has still not removed the amount owed for 2013-14 (£350). Clerk has again been advised this month that their action team will correct the online record. (Actioned 4/11/14)

101.7 **Asset Register**

Members reviewed the figures submitted. Further amendments are to be made to be submitted for approval at the April meeting.

101.8 **Appointment of Internal Auditor**

RESOLVED to appoint Mr Alan Lambourne MCAT as internal auditor for 2014/15. Clerk to notify.

101.9 **Pensions Regulator**

Members noted that the Clerk has fulfilled the legal requirement to nominate a contact for the new Pensions scheme (required by 30/4/15). Padbury's staging date is 1st April 2017.

102.0 Other Parish Council Business

102.1 Elections – members are advised that nomination packages are due from AVDC w/c 16th March – clerk to update. Nominations and withdrawals are due at AVDC (by hand) between 23/3-9/4/15.

102.2 Members noted that 3 lights have been ordered via E-on, but these had not been delivered as of 06/03. E-on advises that installation is likely to be March but they are trying to expedite.

102.3 **RESOLVED to make** a payment to Padbury Church under s137 in the budgeted amount of £500.00 in respect of churchyard mowing.

102.4 **Controlled Locality Determination – RESOLVED to approve** Cllr Robert's response to this for submission to Thames Valley Primary Care. Clerk to forward.

103.1 Aylesbury Vale District Council (AVDC) - RESOLVED to note the following:

- Parish Elections 2015 – see above 102.1
- New Bulky Household Items Collection Service (notice on boards)
- Vale of Aylesbury Plan (VALP) Scrutiny Committee (courtesy of Cllr Monger)

103.2 Buckinghamshire County Council - RESOLVED to note the following:

BUCKINGHAMSHIRE REPLACEMENT MINERALS AND WASTE LOCAL PLAN – see minute 100.5

104.0 Correspondence – members noted circulated in between meetings via e-mail:

- Buckingham Town Council – Infrastructure deficits consultation and response to Padbury’s reply
- Rural Services Network updates
- **2015 Best Kept Village Competition – RESOLVED to enter**
- Community Impact Bucks Newsletters
- AVALC - Minutes of January, 2015 Executive Meeting
- SLCC Minutes of Last Meeting and Advanced Notice of March Meeting
- North Bucks Planning Consortium – letter from T. Aldworth, AVDC
- Buckingham Neighbourhood Development Plan Pre-Submission Consultation - Padbury Response – reply from Buckingham TC
- TfB parish factsheet - February - patching programme update
- Invitation from AVDC Chairman to Bangers and Magic Fundraiser – declined
- AVDC Planning - Registering to speak at Committee
- CIB - Special Extended Edition of Your Community Buildings Newsletter Spring 2015
- BCC - MyBucks March 2015
- Letter from the NBPCC – response to AVDC – T. Aldworth
- Invitation to the Community Buildings Forum 2015
- AVDC News for the parishes 1/2015
- Planning Comments regarding W. Bourn from 2 residents
- Village Pub Competition information (see Parish website)
- Bucks County Council 'Do it online' campaign (see Parish website)
- "Elections 2015" from Clerks & Councils Direct March edition
- Press release on Village Halls & Licensing Fees consultation
- Buckingham Local Area Forum- Hate Crime Information
- Tour de Vale bike ride

105.0 Highways & other

- Members noted that there is a large pothole on Springfields – Clerk to report.
- Members also noted that there are 3 lights out opposite Springfield Court – Cllr Morris to supply numbers
- Clerk is to contact BCC to enquire about LAF funding to install kerbing to prevent damage to verges.
- Clerk is to make an application to AVDC to trim trees in Lodge Close.
- Members noted that Cllr Morris will make repair to the bus shelter roof.

106.0 Date of next meetings – Padbury Parish Council

RESOLVED to note that the next meeting dates are:

- **Tuesday 14th April 6:30pm** Annual Parish Meeting followed by Parish Council meeting
- **General, District & Parish Elections – 7th May 2015**
- **Tuesday 19th May 7:30pm** Annual Parish Council Meeting – Election of officers

Meeting closed at 10:00 p.m.

Signed Date

Chairman