

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 10th February 2015 at 7.30 p.m.

Present: Cllr. D. McGahey, Chairman
 Cllr. P. McHenry, Vice-Chairman
 Cllr. S. Dickens
 Cllr. D. Gibbs
 Cllr. F. Morris
 Cllr. K. Roberts

Also present: Deborah O'Brien, Parish Clerk
 District Councillors S. Renshell, Llew Monger (from 8:30 onwards), Bucks CC
 Councillor J. Chilver and a resident representing the Padbury Action Group (PAG).

Comments by Cllr Chilver:

Winslow Police Station is due to close in May despite correspondence to the Police Commissioner and the Thames Valley Police Chief. It is manned by volunteers at present.

84.0 Apologies

Members noted that there were apologies from Cllr Bailey and that Cllr Monger would arrive later.

85.0 Declarations of Interest – members noted that Cllr Morris declared a Pecuniary Interest in development relating to the Call for Sites.

86.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Tuesday 13th January PPC/07/1415

87.0 Sports Field, Play Area & Woodland

87.1 Cllr Gibbs reported that a response/action is still awaited from Bucks UTC for completion of repairs around the sports field and in the village. The showers in the pavilion have been fixed by JDB Plumbing although it is understood that due to ageing the pump may need to be replaced in the future. **RESOLVED to** approve the charge of £125 for the emergency repairs. The freezer in the Pavilion is to be disposed of by Cllr Morris. Spare keys have been cut – invoice to be presented. Cllr Gibbs again asked that she be kept informed of all activities relating to her committees.

87.2 CCTV – this has now been installed although the monitor is on loan and a permanent solution is needed. **RESOLVED to** approve the expenditure of £785.00 (+£25 over quote)

87.3 Tractor Oil Leak – this has not yet been completed.

87.4 Tennis Club lease – a draft was reviewed including the 'first refusal' renewal wording. **RESOLVED that** the Clerk should re-issue all leases as of 1st April 2015.

88.0 Planning

88.1 **The following applications were considered:**

- **15/00234/APP - South View Winslow Road Padbury** - First floor extensions and alterations to roof. Removal of existing garage and replacement with new detached two bay garage/store.

(Amendment to Planning Permission reference 13/02618/APP with a single storey rear extension) **RESOLVED – no objections**

- **14/03532/APP – Padbury Hill Farm Steeple Claydon Rd** – Temporary Self Storage of 10 containers. **RESOLVED – no objections**
- **14/00274/APP – 6 West Furlong** – 2 Storey side extension – **RESOLVED no objections**
- **15.00242/APP – Land Adj West Bourn, Main St** – Erection of Agricultural Bldg. – **RESOLVED to oppose** – affects visual amenity, ancient ridge & furrow land, abuts conservation area, flooding, road safety. Clerk to advise original concerned residents via e-mail. It was also noted that as of 29/01/15 the 'Call for Sites' states that 35 dwellings are suggested for this land.

88.2 Planning Decisions – RESOLVED to note:

- 14/03393/APP West Bourn – erection of Agricultural Building – application withdrawn – see above

88.3 Bloor Homes Proposal and Meeting on 24th January

Members noted that no planning application has been made as of yet. The parish website contains summary reports of the questionnaire and the 24th January meeting. It also contains details of Bloor's original proposals – these are for reference purposes only and in no way an indication of the Parish Council's opinion.

88.4 Neighbourhood Development Plan

After much discussion it was **RESOLVED to** apply to AVDC for approval to designate the whole Parish of Padbury as a Neighbourhood Area (NA). This will not cost anything to process, which involves AVDC publishing our formal intention for a 6-week statutory consultation period. It is unlikely that this will be refused, and although it is a necessary preparatory action, it does not bind us to making a formal Neighbourhood Development Plan (NDP). Cllr Martyn Bailey and our Clerk are due to attend a seminar on NDPs on March 12th. This will further inform us of our obligations under a NDP and give us more insight to the process and amount of work and cost involved. We have changed the date of the next meeting so the information from this seminar will be available for discussion. A NDP needs the backing of the whole village and to enable it to be completed several committees made up with councillors and residents will need to develop the plan. Further discussions will take place at the next meeting. In the meantime we are in the process of forming a NDP Feasibility Working Group, so that the detailed implications of pursuing such a Plan can be examined. We have also informally approached Community Impact Bucks to identify what support they could provide and what potential sources of grant funding could be available.

88.5 3rd Buckingham NDP pre-submission consultation (Comments sent via e-mail)

RESOLVED to approve Cllr Roberts' response to this. Comments are due by 5th March.

88.6 Survey re Padbury Infrastructure deficit (Comments sent via e-mail following the agenda)

RESOLVED to approve Cllr Roberts' response to this.

88.7 AVDC Planning Changes (Comments sent via e-mail following the agenda)

RESOLVED to approve Cllr Roberts' response to this. Cllr Monger also reminded the PC that there will no longer be consultation from AVDC in regard to tree works.

FURTHER RESOLVED to thank Cllr Roberts for his sterling efforts in analysing and compiling the Parish Council's responses in all planning matters.

89.0 Finance

89.1 RESOLVED to note that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 8095.14 (as at 3 rd February 2015)
Barclays Community Current a/c xxx959	£ 11087.76 (as at 29 th January 2015)
Barclays Reserve savings a/c xxx909	£ 3003.83 (as at 12 th January 2015)
Barclays Play Area a/c xxx970	£ 3005.79 (as at 4 th February 2015)
Barclays Millennium Wood a/c xxx198	£ 2000.00 (as at 9 th January 2015)

89.2 **RESOLVED to** make the following payments:

Presented between meetings:

Phillips Printing - £237.73 – Jan Pump – cheque 101634
 AON UK - £53.81 – Tractor insurance until 31/5/15 – cheque 101635
 JDB Plumbing - £125.00 – Emergency repairs to Pavilion showers – cheque 101636
 D. O'Brien - £236.89 – January Salary £196.90; Paper & Ink £33.74; VAT 6.25 – cheque 101637
 HMRC - £34.00 – January PAYE – cheque 101638
 K. Roberts - £66.80 – Printing for Village meeting – cheque 101639

Presented at meeting:

E-on - £144.61 – unmetered street lighting (£120.51 + £24.10 VAT) – cheque 101640
 A.Picketts - £785.00 – CCTV installation – cheque 101641
 T.A.J. Dickens - £250.00 – hedge trimming – cheque 101642

89.3 **RESOLVED to note** the following income:

Interest - £0.37 Savings a/c; £0.37 Play Area a/c; £0.05 Santander a/c/
 Lenborough Benefice £100.00 contribution to Pump Printing
 The Post Office - 6 x 1st class stamps – compensation for non-delivery of to be signed-for letter.

89.4 **Income and Expenditure reports**

RESOLVED to accept the income and expenditure reports of 29/01/15 and bank reconciliations as submitted.

89.5 **Bank** - Members noted that the Santander mandate update is now complete.

89.6 **HMRC/PAYE**

Members noted that HMRC has still not removed the amount owed for 2013-14 (£350). Clerk has again been advised this month that their action team will correct the online record. (Actioned 4/11/14)

89.7 **Precept/Budget 2015/16**

Members noted that the precept request of £15,200 was submitted by 23rd January 2015. Members further noted that the budget adjustments agreed at the last meeting have been enacted. **RESOLVED to approve** the final 2015/16 budget document. (Correcting income from Tennis and Football Clubs)

89.8 **Asset Register** - Members noted that the Clerk will present this for approval at the March meeting.

90.0 Other Parish Council Business

90.1 **Governance Documents** were reviewed – **RESOLVED to approve:**

- Revised Standing Orders dated February 2015 based upon NALC Model Standing Orders 2013 and subsequent amendments
- Revised Financial Regulations dated February 2015 based upon NALC Model Financial Regulations 2014.
- Risk Assessment dated February 2015

- 90.2 Members noted that the 3 replacement streetlights have still not been received by Eon – current advice is that they should be installed in March.
- 90.3 Members noted that The Lenborough Benefice has made a contribution of £100 towards printing costs of the Pump. In addition, Mr Wrigley is to increase the advertising cost to £39.
- 90.4 Members noted that Langston & Tasker has been written to regarding verge damage. They responded advising that most of their difficulties are the result of vehicles parked on the road impeding their turning circles. Their drivers are instructed not to mount the curbs due to cost of tyre replacement.
- 90.5 Members noted that legislation has been introduced to allow the delivery of agendas and supporting documents via e-mail instead of hard-copy. Individual councillors can elect to receive documents thus.
- 91.1 Aylesbury Vale District Council (AVDC) – nothing to report in addition to matters already minuted.**

92.2 Buckinghamshire County Council - nothing to report in addition to matters already minuted.

93.0 Correspondence – members noted circulated in between meetings via e-mail:

- Rural Services network – email updates
- AVDC Grant Support for Lunch Clubs for Older People
- Bucks CC Parish Devolution project - Parish & Town Council update
- Parish Councils Enabled to Use More 21st Century Technology
- Community Impact Bucks Newsletters
- AVALC - Letter to Members re X444
- South West Milton Keynes development
- AVDC Chairman's Fundraiser
- NALC Response to Consultation on Local Government Finance Settlement 2015-16
- Third Buckingham Neighbourhood Development Plan Pre-Submission Consultation
- BALC You're invited to Supporting Parishes in Neighbourhood Planning (12 Mar 2015)
- MyBucks February 2015
- BALC Parish Liaison Meeting - Wednesday 4 February
- News from TfB – January
- SLCC comments – Neighbourhood Planning
- Invitation to Roald Dahl Festival Workshop
- Buckinghamshire County Council's Role in Neighbourhood Planning
- BALC Important News Update for Members - The Local Government Finance Settlement

94.0 Highways

Members noted that the potholes on the Steeple Claydon Rd had been filled.

83.0 Date of next meetings – Padbury Parish Council

RESOLVED to note that the meeting dates for the balance of the municipal year are:

- 16th March – Monday (t.b.c.); 14th April; **General Election – 7th May 2015**

Meeting closed at 9:30 p.m.

Signed Date
 Chairman