

PADBURY PARISH COUNCIL
3 The Pightle • Drayton Parslow • MK17 0LQ
Tel: 07905 457784
Parish Clerk: Deborah O'Brien

6th July 2016

Dear Councillors and Residents of Padbury,

I hereby give you notice that a meeting of Padbury Parish Council will be held at the Sports Pavilion, Padbury on Tuesday 12th July 2016 at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien
Parish Clerk

Agenda

1. Apologies

Members are asked to receive apologies.

2. Declarations of Interest

- To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

- Tuesday 14th June 2016 - Copy attached PPC/02/1617

4. Casual Vacancy

The Elections Officer has advised that no one has called for a bye-election and that the Parish Council may co-opt a suitably qualified candidate as and when one becomes available. A second notice of vacancy has been published and placed on the notice-board.

5. Sports Field, Play Area & Woodland

- Vandalism at Sportsfield – Cllrs Dickens & Morris to update regarding fencing for the MUGA. (Community Chest Grant available) Cllr Roberts to update regarding CCTV analysis and police response.
- Annual Inspection of Play Area, Main Street & MUGA – Cllr Dickens to update regarding repairs.
- Replacement light fixture – TC path – installation scheduled 08/07/16.
- Members are asked to consider moling of the playing field.

- Anglian Water inspection – members are asked to ratify the decision following 3 quotes to employ Water Hygiene Systems to conduct a risk assessment - £250 + VAT. Members are further asked to consider which plumbing quote which is to be accepted and to confirm the selection of KCL Cleaning Services (following 3 quotes) for a deep clean of the Pavilion following plumbing works - £225 + VAT. Clerk to update. Members are advised that Anglian Water is scheduled for a further inspection on 28th July.
- Members are asked to consider a full risk assessment for the Pavilion together with a maintenance/janitorial programme, purchase of HSE items and consumable supplies. Responsibility for risk assessments and maintenance procedures is to be decided.
- Members are advised that the electricity meter for the pavilion is not displaying and will be replaced by Npower.
- Members are advised that the current electricity contract with Npower expires on 16th October and a new contract must be agreed by 16th September – Clerk to source suppliers/pricing.

6. Planning

6.1 New Applications

- 16/00482/AOP – land adjacent to West Bourn – amended plans addressing drainage and flooding were received 16th June. The Clerk has received a time extension (one day until 13th July) to comment so that these can be reviewed and discussed at this meeting.
- 16/02416/APP Land At Grange Farm Thornborough Road – Erection of lean-to Agricultural Building & other associated works

6.2 Decisions made by AVDC

- 16/00662/APP Former garages 23-25 Old End – Demolition of existing and erection of detached dwelling with integral garage (Amended Plans) - REFUSED
- 15/03744/AOP - Land adj to Winslow Rd – Outline planning for up to 40 homes – Cllr Williamson attended the Strategic Management Committee where this was Deferred and Delegated to the Development Management Manager for Approval following the completion of a Section 106 agreement in respect of securing on-site affordable housing provision, on-site open space provision and maintenance, on-site SuDS provision and maintenance, financial contributions towards off-site leisure, education and highway improvements to include a suitable pedestrian crossing on the A413 and inclusion of sustainable highway measures including a travel plan and monitoring fee. Any planning permission to be subject to such conditions as considered necessary. Or if a legal agreement is not completed, for the application to be refused by the Development Management Manager for reasons considered appropriate.

6.3 Other Planning issues:

- Padbury Neighbourhood Plan progress
- 15/03744/AOP – Land adj to Winslow Rd – members are asked to confirm their decision that the following should be included in the draft S106 agreement for off-site contributions from the developer: Improvements to Padbury Sports Pavilion, Springfields Playing Field, Padbury MK18 2AS and/or improvements to equipped play/sports provision at Springfields Playing Field, Padbury MK18 2AS and/or improvements to equipped play provision at Main Street, Padbury MK18 2AY.
- Draft VALP Consultation – members are asked to consider a Parish Council response.

7. Finance

7.1 Account Balances:

The balances for the Bank accounts are as follows: (Appendix A)

Santander Springfield Sport Legacy a/c	£ 8802.49 (as at 30 th June 2016)
Barclays Community Current a/c xxx959	£ 8047.54 (as at 30 th June 2016)
Barclays Reserve savings a/c xxx909	£ 10010.37 (as at 30 th June 2016)
Barclays Play Area a/c xxx970	£ 1503.51 (as at 30 th June 2016)
Barclays Millennium Wood a/c xxx198	£ 3325.00 (as at 30 th June 2016)

7.2 Payments:

Npower - £198.04 (£165.03+ £33.01 VAT) – May MPAN 1 - Direct Debit (12/07/16)

Npower - £7.31 (£6.09 + £1.22 VAT) – May MPAN 2 - Direct Debit (12/07/16)

To be paid at meeting:

D. O'Brien - £268.20 (July salary £240.82 less £48.20 PAYE; phone top-up £20; postage & stamps £16.34;

Water safety signs £12.45; Mileage to meet contractors £24.30; VAT £2.49) – cheque 101775

HMRC - £48.20 – PAYE - July – cheque 101776

Henry Paxton – £213.64 - Mowing, strimming & petrol – cheque 101777

E-on - £1188.00 (£990.00 + £198.00 VAT) – replace column & light Springfields – cheque 101778

Water Hygiene Systems - £300.00 (£250.00 + £50 VAT) – Leg. Risk Assessment – cheque 101779

George Browns – £120.25 (£100.20 + £20.25 VAT) - Repair mower and fan belt – cheque 101780

Lynch Garden Services - £280.00 - June devolved grass cutting & Play Area – cheque 101781

7.3 Income:

Interest - £3.73 Santander a/c; £1.31 Savings account; £0.19 Play Area account

Millennium Wood Account - £100.00; HMRC 2015/16 VAT refund £1,970.33

Pump Advertising - £382.00

7.4 Income and Expenditure reports - Members are asked to review as submitted up to 30th June 2016, together with YTD vs Budget in the accounting workbook. (Appendices B & C)

7.5 Annual Audit – Members are advised that the Clerk has had a telephone discussion with the External Auditor Mazars, and they have indicated that all is satisfactory. A written report is awaited.

8.0 Other Parish Council Business

- Replacement electricity poles & streetlights – Cllr Roberts to update. Members are asked to consider options for damaged light fixtures. Quotes have been received from E-on & Phosco.
- Padbury Pump – members are advised that to date advertising revenue totals £587.00 vs £924.00 last year. Printing costs last year were £1,430.00 and are on track to cost £1,632.00 this year. There are still outstanding receipts due but these need to be monitored vs expenditure.

9.1 Aylesbury Vale District Council (AVDC):

Members are advised that the draft consultation for the Vale of Aylesbury Local Plan (VALP) will commence 7th July 2016. Details are at <http://www.aylesburyvaledc.gov.uk/vale-aylesbury-local-plan-draft-plan> with local 'drop-in' meetings at Buckingham on 13th July and Winslow on 10th August. Parish Councils are invited to submit comments to NBPPC for collation.

9.2 Buckinghamshire County Council:

Members are asked to consider a response to the BCC Unitary survey

10.0 Correspondence circulated in between meetings via e-mail:

- AVDC Changes to recycling and waste collections
- TfB LAT changes (Matt Whincup)
- VALP – Consultation drop-in dates (also on website) & Exhibition Roadshow
- AVDC communities team business review - partner survey
- Police and Crime Commissioner survey - seeking views on policing and crime
- News from AVALC
- Consultation for the Buckinghamshire County Council Local Flood Risk Management Strategy
- Historic England Notification of Designation Application (War Memorial)
- BCC Unitary survey/Questionnaire

- Invitation to S106 and CIL engagement workshop – Cllr Roberts to attend
- Works Information and Notification letter: A413 Sustainable Travel Scheme
- A413 Sustainable Travel Scheme Bulletin #01
- A413 notice of enclosure to be built (received 4th July 2016 – same day as work commenced)
- MyBucks e-newsletter July 2016

11.0 Highways

- Winslow Cycleway – members are advised that work commenced 4th July.
- Blocked drains on Main Street – TfB has advised that they will be making arrangements to unblock reported drains and will be monitoring the gullies in the ditch outside West Bourn once they have been cleared by TfB. The landowner may be required to do further work.

12.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:

No meeting in August

13th September 2016

11th October

15th November (Date is 1 week later due to no meeting in December)