

PADBURY PARISH COUNCIL
3 The Pightle • Drayton Parslow • MK17 0LQ
Tel: 07905 457784
Parish Clerk: Deborah O'Brien

7th June 2016

Dear Councillors and Residents of Padbury,

I hereby give you notice that a meeting of Padbury Parish Council will be held at the Sports Pavilion, Padbury on Tuesday 14th June 2016 at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien
Parish Clerk

Agenda

1. Apologies

Members are asked to receive apologies from Cllr Long and Cllr Williamson.

2. Declarations of Interest

- To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

- Tuesday 10th May 2016 - Copy attached PPC/01/1617

4. Casual Vacancy

Members received notice of resignation from Cllr Martyn Bailey on 20th May 2016. The Monitoring Officer was duly notified and a Notice of Vacancy was displayed on the Notice Board and website on 24th May 2016. If any 10 electors call for a by-election by 15th June, one will be slated. If not, a second notice of Casual Vacancy will be made, allowing the Parish Council to co-opt a suitably qualified candidate at the 12th July 2016 meeting (or beyond).

5. Sports Field, Play Area & Woodland

- Vandalism at Sportsfield – members are advised the replacement light fixture has been received by the contractor but cannot be installed until after 20th June. Members are asked to consider repairs to be undertaken in regard to the MUGA panelling damage. Clerk has investigated the use of recycled plastic boards which are more resistant to vandalism. Community Chest is willing

to offer up to £1000 as a microgrant to meet costs. The MUGA gate also needs securing as it can be lifted off its hinges.

- Annual Inspection of Play Area, Main Street & MUGA – members are asked to consider findings made by RoSPA. (reports e-mailed)
- The Tennis Club has changed the combination locks to the gate and courts.
- The Tennis Club has requested that the path to the courts is treated for weeds.
- Mr Paxton requested permission to have the pedestrian mower repaired by Browns.
- Queen's Birthday Commemorations – Family Picnic 12th June – members are advised that the medals have been supplied to Mrs Gibbs and that our insurers have confirmed that coverage is included within the existing policy. A Risk Assessment has been conducted.

6. Planning

6.1 New Applications – none at time of agenda

6.2 Decisions made by AVDC – none at time of agenda

6.3 Other Planning issues:

- 15/03744/AOP - Land adj to Winslow Rd – Comments from Highways Dept have been made
- 16/00482/AOP - Land adj to West Bourn – a time extension has been granted to allow for a flood risk assessment and drainage design to be submitted.
- Padbury Neighbourhood Plan progress
- Cllr Long attended a Planning Seminar at AVDC 25/5/16. (Presentation sent via e-mail)

7. Finance

7.1 Account Balances:

The balances for the Bank accounts are as follows: (Appendix A)

Santander Springfield Sport Legacy a/c	£ 8798.76 (as at 31 st May 2016)
Barclays Community Current a/c xxx959	£ 7813.90 (as at 31 st May 2016)
Barclays Reserve savings a/c xxx909	£ 10009.06 (as at 31 st May 2016)
Barclays Play Area a/c xxx970	£ 1503.32 (as at 31 st May 2016)
Barclays Millennium Wood a/c xxx198	£ 3225.00 (as at 31 st May 2016)

7.2 Payments:

Npower - £191.66 (£159.72 + £31.94 VAT) – Apr MPAN 1 - Direct Debit (9/6/16)

Npower - £7.09 (£5.91 + £1.18 VAT) – Apr MPAN 2 - Direct Debit (9/6/16)

To be paid at meeting:

D. O'Brien - £199.63 (June salary £240.82 plus 2 months @ £2.38 less £49.20 PAYE; stationery £3.25) – cheque 101765

HMRC - £49.20 – PAYE - May – cheque 101766

Playsafety Ltd - £172.20 (£143.50 + £28.70 VAT) – RoSPA inspections – cheque 101767

Tower Mint Ltd - £403.02 (£335.85 + £67.17 VAT) – Queen's 90th medals for children – cheque 101768

NBPPC - £20.00 – 2016/17 Membership – cheque 101769

Melanie Rose - £21.40 – Internal Audit – cheque 101770

Lynch Garden Services - £320.00 – Devolved mowing £200; 3 x £40 Play area £120 – cheque 101771

Phillips Print - £272.00 – Padbury Pump printing – cheque 101772

7.3 Income:

Interest - £3.60 Santander a/c

Millennium Wood Account - £100.00;

7.4 Income and Expenditure reports - Members are asked to review as submitted, together with all spreadsheets in the year end accounting workbook. (Appendix B)

7.5 Annual Audit & Governance

Members are asked to review and approve the final Annual Return following the Internal Auditor's examination which found no issues: *The Internal Auditor examined the Parish Books, Governance Documents, procedures and Annual Accounts for 2015/16, and found all in accordance with the Accounts and Audit Regulations 2003 and 2006, the Local Audit and Accountability Act 2014 and Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494 and as directed in "Governance and Accountability for Local Councils in England & Wales: A Practitioners' Guide"*.

7.6 NALC/SLCC Revised Salary Scales for 2016/17 and 2017/18

Members are advised that these have been approved by the National Joint Council for Local Government Services. (NJC) The new scales increase the Clerk's salary by £2.38 month and the increase is back-dated to 1st April 2016. The Clerk's salary cheque reflects this increase.

7.7 VAT and the need to register or not

Members are advised that following an update of Notice 749 – VAT & Local Authorities, the Clerk wrote to Derek Kemp, Financial advisor for NALC to enquire if the Parish Council should be registered for VAT. One of his colleagues, Sandy Leppan replied. The Parish Council is not making a VAT-able supply as it is charging for a licence to occupy for a definite length of time, independent of the number of uses (i.e. for a season or calendar year). However, if VAT-able supplies are made which generate potential output tax of more than £1,000 per year then the Parish Council would be liable to register for VAT. (The latter advice given by HMRC)

8.0 Other Parish Council Business

- Members are advised that an update is awaited from E-on regarding replacement of the light pole & fixture opposite 67 Springfields. The Clerk has written to E-on again.
- Parking on Springfields – Cllr Monger to update
- Replacement electricity poles & wiring – Cllr Roberts to update
- Speedwatch – a request for a co-ordinator has been placed in the Pump.
- Members are advised that the War Memorials Trust has applied to have Padbury War Memorial designated as a 'listed' structure.

9.1 Aylesbury Vale District Council (AVDC):

Members are advised that the draft consultation for the Vale of Aylesbury Local Plan (VALP) will commence 7th July 2016. Details are at <http://www.aylesburyvaledc.gov.uk/vale-aylesbury-local-plan-draft-plan> with local 'drop-in' meetings at Buckingham on 13th July and Winslow on 10th August.

9.2 Buckinghamshire County Council:

Members are advised that the Chairman and Clerk attended meetings on BCC's view on Unitary development.

10.0 Correspondence circulated in between meetings via e-mail:

- LAF - Invitation to Men in Sheds Launch
- AVDC Roadshow - we need your help!
- TFB Village walk round
- MyBucks e-newsletter May & June 2016
- BCC - Proposed Temporary Road Closures - Various Roads in Various Parishes in the Aylesbury Vale Area (Micro Surfacing Works) (March and April 2016)

- BCC - INT Proposed Road Closure Aylesbury Vale (Capital Micro Programme) 20.06.16 - AV.2017.34
- Active Bucks Activity Provider Details for Circulation to LAF's and Networks
- TVP - Rural Neighbourhood Posters
- BCC News: Planned 6% cut to pharmacy services could severely affect Bucks residents, council committee hears
- Local Area Funding 2017/18 – Transport apps due by 31/8/16. Non-transport by 14/11/16.
- BMKALC - New Salary Scales 2016-18
- ARMED FORCES DAY 2016
- NALC Survey re Devolution
- BMKALC - benefit to Membership - discounts with Staples Advantage
- Highway maintenance road treatment work : Church Lane, Padbury
- Local Council Meeting invitations to air views on Developing Unitary Business Case by BCC (Cllr Roberts & Clerk to attend)
- AVDC Planning Dept - Parishes Seminar 25 May 2016 – presentation & slides
- LAF Staff Changes – new officer –Simon Garwood replaces Paul Hodson
- AVDC - Draft Vale of Aylesbury Local Plan – consultation – see 9.1
- Agenda for Buckingham Local Area Forum, Tuesday 14th June 2016 – apologies sent
- NBPPC/Cllr Llew Monger's comments regarding draft VALP
- BCC Home to School Transport Consultation Launches
- Anglian Water - Can you help us find Private Pumping Stations in your Parish?

11.0 Highways

- Winslow Cycleway – members are advised that the Project Manager is arranging a structural survey meeting with the owner of Lower Way Cottage. Councillors met with the Project Manager on 19th May and are asked to refer to Cllr Murray's summary report.
- Road repairs on Church Lane and Old End/Arnolds Way – update
- LAT and Village Walk Around – not planned until new team announcements made by TfB

12.0 Dates of next meetings – Padbury Parish Council – Members are asked to note:

12th July 2016

No meeting in August

13th September 2016

11th October

15th November (Date is 1 week later due to no meeting in December)