

**PADBURY PARISH COUNCIL**  
**3 The Pightle • Drayton Parslow • MK17 0LQ**  
**Tel: 07905 457784**  
**Parish Clerk: Deborah O'Brien**

12<sup>th</sup> April 2016

Dear Councillors and Residents of Padbury,

I hereby give you notice that a meeting of Padbury Parish Council will be held at the Sports Pavilion, Padbury on Tuesday 19<sup>th</sup> April 2016 at 7.30 p.m. following the Annual Parish Meeting.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien  
Parish Clerk

#### Agenda

1. Apologies - Members are asked to receive apologies.
2. Declarations of Interest
  - To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
3. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

- Tuesday 8<sup>th</sup> March 2016 - Copy attached PPC/09/1516
5. Sports Field, Play Area & Woodland
    - Moretonville FC – members are advised that the treasurer of Moretonville has been advised that the club is not welcome at the sportsfield. Clerk to update.
    - Football Club – Mr McHenry has advised that the FC would like to reinstate a colts league.
    - Vandalism at Sportsfield – members are advised that incidents took place approx. 2-4<sup>th</sup> April. The police have been notified and CCTV footage examined.
    - Queen's Birthday Celebrations – Beacon - members are advised that due to adverse wet conditions this event has been cancelled.
    - Queen's Birthday Commemorations – members are asked to confirm if they wish to purchase a commemorative item for children within the village. Approx numbers are 165.
    - Annual RoSPA Play Area Inspections – members are advised that these will take place during May
  6. Planning
- 6.1 New Applications:
    - 16/00960/APP - Ash Tree House Main Street – Erection of an Orangery to rear elevation with lantern rooflight – members are asked to confirm decision between meetings – due 13<sup>th</sup> April

- 16/00662/APP Former garages 23-25 Old End – Ddemolition of existing and erection of detached dwelling with integral garage
- 6.2 Decisions made by AVDC – none at time of agenda
- 6.3 Other Planning issues:
- 15/01268/AOP – land to South of Dunstall Lodge – decision awaited from Planning Inspectorate
  - 15/03744/AOP - Land adj to Winslow Rd – no update at time of agenda
  - 16/00482/AOP - Land adj to West Bourn – no update at time of agenda
  - Padbury Neighbourhood Plan progress
  - NBPPC mtg – Cllr Roberts report & comments submitted via e-mail
  - Planning Event for Parishes – 24<sup>th</sup> or 25<sup>th</sup> May

## 7. Finance

### 7.1 Account Balances:

The balances for the Bank accounts are as follows: (appendix A)

Santander Springfield Sport Legacy a/c	£ 8791.44 (as at 31 <sup>st</sup> March 2016)
Barclays Community Current a/c xxx959	£ 971.91 (as at 31 <sup>st</sup> March 2016)
Barclays Reserve savings a/c xxx909	£ 11009.06 (as at 31 <sup>st</sup> March 2016)
Barclays Play Area a/c xxx970	£ 1503.32 (as at 31 <sup>st</sup> March 2016)
Barclays Millennium Wood a/c xxx198	£ 3025.00 (as at 31 <sup>st</sup> March 2016)

### 7.2 Payments:

Npower - £196.52 (£163.77 + £32.75 VAT) – Jan MPAN 1 - Direct Debit (9 Mar D/D)

Npower - £7.27 (£6.06 + £1.21 VAT) – Jan MPAN 2 - Direct Debit (9 Mar D/D)

Npower - £183.76 (£153.14 + £30.62 VAT) – Feb MPAN 1 - Direct Debit (5 Apr D/D)

Npower - £6.72 (£5.61 + £1.11 VAT) – Feb MPAN 2 - Direct Debit (5 Apr D/D)

To be paid at meeting:

D. O'Brien - £249.05 (Apr salary £238.44 less £47.60 PAYE; Stationery £6.12; Mobile top-up £20.00; Audit training Cllr Roberts £32.09) – cheque 101752

HMRC - £47.60 – PAYE - April – cheque 101753

Lynch Gdn Services - £240.00 (£200 devolved + £40 Play Area) – cheque 101754

Phillips Print - £271.60 – March Padbury Pump – cheque 101755

Best Kept Village Competition - £20.00 – cheque 101756

AVALC - £25.00 – 2016/17 subscription – cheque 101757

### 7.3 Income:

Interest - £3.05 Santander a/c

Millennium Wood Account - £100.00;

Interest - £1.37 Savings Account

Interest - £0.28 Play Area account

7.4 Income and Expenditure reports - Members are asked to thoroughly review as submitted, together with all spreadsheets in the year end accounting workbook. (appendix B)

### 7.5 Annual Audit & Governance

- Members are asked to review and complete Section 1 of the Annual Return – “Annual Governance Statement 2015/2016”
- Members are also asked to review the “Annual Return” spreadsheet pending review of Section 2 of the Annual Return at the May 2016 meeting. (appendix C)
- Members are asked to set dates for the period “Public Rights to Inspect”. Given that the Internal Audit review is scheduled for 26<sup>th</sup> May and the ensuing PC meeting is 14<sup>th</sup> June 2016 a commencement date of 17<sup>th</sup> June is suggested. (Ends 28<sup>th</sup> July)
- Members are asked to review and adopt “Complaints Procedure” submitted (appendix D)

## 8.0 Other Parish Council Business

- Devolved Services - Members are advised that Lynch Garden Services has completed its first cut of parish verges. Problems noted – cars parked on/near verges and dog waste. Members are further advised that a HSE training session will be held by BCC 13<sup>th</sup> April – Cllr Roberts & Mr Lynch to attend to meet requirements. At time of agenda no credit has been received from BCC.
- Members are advised that an order has been placed with E-on to replace the light pole & fixture opposite 67 Springfields. Quotes have been requested for consideration for replacing the light outside Sunny Hill Farm and for a new light between Amblers Way & the War Memorial.
- Members are advised that a grant has been applied for in regard to equipment to enable compliance with Transparency Code requirements. Members are asked to confirm their approval of the grant document.
- Best Kept Village Competition – members are asked to note last year’s comments and review any improvements required in the village. Clerk to update.
- Speedwatch – members are advised that due to lack of a coordinator this project has ceased.

## 9.1 Aylesbury Vale District Council (AVDC) – nothing to report

## 9.2 Buckinghamshire County Council – nothing to report

## 10.0 Correspondence circulated in between meetings via e-mail:

- The Queen's 90th Birthday - Came & Company Parish Council Insurance Brokers
- Additional paper & budget for Buckingham Local Area Forum Meeting Thursday 3rd March 2016
- Prevention Matters Update & 2016/17 agreed funding for the Buckingham Local Area Forum
- Aylesbury Vale Times - Garden waste incorrect date published
- Invitation to Aylesbury Vale District Council Civic Service
- Tesco Funding for community green spaces – applications open soon
- 60/X60 Bus Service Changes - May 2016
- BMKALC Annual Audit Training 26<sup>th</sup> April (Cllr Roberts to attend)
- AVDC VALP consultation responses
- BCC T2 Devolution - Safety Overview
- AVALC - Minutes of the meeting of the Executive on 1st March, 2016
- Support to help with community transport and changes to Dial-A-Ride across Aylesbury Vale
- Community Impact Bucks updates
- Tour de Vale charity bike ride 26<sup>th</sup> June
- UK Power Networks: Restoring power supplies update
- MyBucks e-newsletter April 2016
- Aylesbury Vale Village Pub Competition 2016
- NALC Updates - New Living Wage and Governance and Accountability
- VALP Update for NBPPC members
- Invitation to Planning Event for the Parishes – 24 or 25 May 2016

## 11.0 Highways

- Winslow Cycleway – members are advised that the Clerk has responded to the Project Manager as instructed and has not received a reply at time of agenda.

## 12.0 Dates of next meetings – Padbury Parish Council – Members are asked to confirm:

10<sup>th</sup> May 2016

14<sup>th</sup> June 2016

12<sup>th</sup> July 2016

No meeting in August

13<sup>th</sup> September 2016

11<sup>th</sup> October

15<sup>th</sup> November (Suggested date is 1 week later due to no meeting in December)