

PADBURY PARISH COUNCIL
3 The Pightle • Drayton Parslow • MK17 0LQ
Tel: 07905 457784
Parish Clerk: Deborah O'Brien

3rd February 2016

Dear Councillors and Residents of Padbury,

I hereby give you notice that a meeting of Padbury Parish Council will be held at the Sports Pavilion, Padbury on Tuesday 9th February 2016 at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

Before the Parish Council Meeting there will be a period of public questions.

Deborah O'Brien
Parish Clerk

Agenda

1. Apologies - Members are asked to receive apologies. Cllr Williamson has submitted his.
2. Casual Vacancy

Members are reminded that following a formal notification of a Casual Vacancy (S87 (2) LGA 1972) no request for a by-election has been received by the Elections Officer at AVDC. Consequently, the Parish Council may appoint a councillor by co-option as and when a qualified candidate becomes available. Members are asked to consider Mr Michael Long who has tendered his name.

3. Declarations of Interest
 - To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
4. Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on:

- Tuesday 12th January 2016 - Copy attached PPC/07/1516
5. Sports Field, Play Area & Woodland
 - Members are advised that the damaged bollard will be repaired by 10/2/16 subject to weather. Clerk to update.
 - Tennis Club, Football Club, Youth Club – dues invoiced – Members are advised that the Youth Club has paid £150. The Football Club dues are outstanding to the amount of £198.99 (Nov-Jan)
 - Football Club has been advised regarding changing room key. Clerk to update.
 - Moretonville FC – members are advised that an offer has been made for payment of one invoice. The club treasurer is following up on the other and does not wish to alienate Padbury.
 - Members are asked to confirm approval for expenditure for the CCTV monitor shelf - £29.96. This is in addition to the £42.99 for the monitor.

- Queen's Birthday Celebrations – members are asked to confirm their intention to hold a Beacon Lighting Celebration on 21st April 2016. This requires insurance, risk assessment and liaising with the fire brigade and landowner. Came & Co Insurers issues the following guidelines for bonfires: The Came & Company Local Council policy will provide cover subject to the Council advising us of the intention to hold a fireworks and/or bonfire display 14 days prior to the event together with a risk assessment and being able to comply with the following:-

- You consult the relevant authorities at least seven days before the event
- You comply with any recommendations or instructions of the relevant authorities
- The bonfire must be at least 100 metres away from premises or vehicles which you do not own, hire or rent; or any flammable or other dangerous materials
- Keeping spectators a safe distance away from the bonfire
- Providing an adequate number of marshals or stewards to control spectators
- Having available means of extinguishing a fire
- Providing sufficient first aiders
 - Queen's Birthday Celebrations – Mrs Debbie Gibbs has advised that her committee wishes to hold a community event on 12th June, to be held at the Springfields Playing Fields. The Committee would like the Parish Council to take ownership of the event – Clerk to update

6. Planning

6.1 New Applications:

- 16/00128/APP The Glade Lower Way – Erection of Sgl Storey detached annexe (due 17/2)

6.2 Decisions made by AVDC

- 15/03649/APP Abbots Cottage, Main St – Erection of garden shed & bicycle store – Decided between meetings – Approved

6.3 Other Planning issues:

- 15/01428/AOP – Land adj to West Bourn – Members are advised that the appeal has been refused by the Planning Inspectorate
- 15/01268/AOP – land to South of Dunstall Lodge – appellant/LPA final comments due 12/2/16
- 15/03744/AOP - Land Adjacent to Winslow Rd – Archaeological works undertaken
- Padbury Neighbourhood Plan progress
- New Houses at Springfields – members are advised that Jarvis Contracting will take possession of the site at the end of February.
- AVDC has formally announced a restructuring of their Planning Management teams
- Roy van De Poll's correspondence on 'Alternative Counsel's Opinion'

7. Finance

7.1 Account Balances:

The balances for the Bank accounts are as follows: (Appendix A)

Santander Springfield Sport Legacy a/c	£ 7357.24 (as at 31 st January 2016)
Barclays Community Current a/c xxx959	£ 4564.04 (as at 31 st January 2016)
Barclays Reserve savings a/c xxx909	£ 11007.69 (as at 31 st January 2016)
Barclays Play Area a/c xxx970	£ 2256.03 (as at 31 st January 2016)
Barclays Millennium Wood a/c xxx198	£ 3000.00 (as at 31 st January 2016)

7.2 Payments:

Paid between meetings:

Npower - £190.69 (£158.91 + £31.78 VAT) – Nov MPAN 1 - Direct Debit

Npower - £7.07 (£5.89 + £1.18 VAT) – Nov MPAN 2 - Direct Debit

To be paid at meeting:

D. O'Brien - £260.61 (Feb salary £238.44 less £14.20 PAYE; Training £16.04; Printer Ink £17.97; Postage £2.36) – cheque 101738

HMRC - £5.80 – balance of PAYE owed – cheque 101739

M. Bailey - £72.95 – CCTV monitor & shelf – cheque 101740

M. Jackson - £180.00 – Gate locking Jul-Dec 2015 – cheque 101741

Anglian Water - £107.81 – water supply to the Pavilion – Direct Debit

Npower - £197.08 (£164.23 + £32.85 VAT) – Dec MPAN 1 - Direct Debit

Npower - £7.30 (£6.08 + £1.22 VAT) – Dec MPAN 2 - Direct Debit

Npower - £426.23 (£355.19 + £71.04 VAT) – Pavilion electricity – Direct Debit

7.3 Income:

Interest - £3.12 Santander a/c

Millennium Wood Account - £100.00; Padbury Youth Club - £150.00

7.4 Income and Expenditure reports - Members are asked to review as submitted. (App. B)

7.5 Bank Mandates – Santander Bank has completed the mandate changes – Cllrs Roberts has been added. All mandates are current.

7.6 2016/17 Budget - members are advised that a final copy of this is included in the accounts workbook reflecting the Precept request of £17,000.00 (submitted and acknowledged 21/1)

7.7 Annual Audit & Governance documents

- Members are advised that the Clerk has made enquiries with last year's internal auditor; ATA Lambourne has space and will submit pricing for the March meeting for approval
- Members are asked to confirm and adopt/re-adopt the following Governance documents submitted via e-mail: July 2013 Code of Conduct; July 2013 Equality Policy; 2016 Standing Orders, 2016 Financial Regulations and 2016 Risk Assessment.

8.0 Other Parish Council Business

- Members are asked to confirm and sign their acceptance of the Devolved Services Agreement with Bucks CC. Annual payment for 3 years will total £1697.43 per year.
- Members are advised that the Clerk has confirmed Lynch Garden Services as the service provider for devolved services; (subject to signing of contract). A certificate of £10 million liability insurance has been received and the certificate for weed spraying is awaited. Two copies of the contract are available for signature.
- Play Around the Parishes – Members are advised that this has been booked for 10/8/16 at a cost of £335.00 for a 3 hour session.
- Members are asked to consider the replacement of a light fixture opposite the garden of 67 Springfields. A quote has been requested again. (Similar quote in Jan 2015 was £725)
- Members are asked to consider adopting roles for specific issues – Cllr Roberts to explain.
- Members are asked to confirm the Clerk's attendance at BALC training on the Transparency Code – £16.04 (shared cost with Drayton Parslow)
- Padbury Pump – members are asked to approve an increase in Pump advertising charges from £39/yr to £41. Members are further asked to approve a change in the distribution of the Pump

9.1 Aylesbury Vale District Council (AVDC) – nothing to report

9.2 Buckinghamshire County Council – nothing to report

10.0 Correspondence circulated in between meetings via e-mail:

- SLCC/BACL Training Events

- Thank you from AVALC & Annual Report
- BCC - News Report, Council Tax rise
- Eventbrite Link to Register for Supported Transport Workshop Buckingham 26/1/16
- BCC Have your say on Buckinghamshire's transport plan for the future
- BCC Agreement for Devolution for Padbury
- WREN's Community Fund open for applications (closes 8/6)
- AVDC Chairman's fundraising event
- CIB Are you affected by proposed Bucks County Council Budget cuts?
- BCC Collective Switching Campaign - Jan/Feb 2016 due 01/02 rec'd 20/1
- AVDC News for the Parishes - 1/16
- Changes to Development Management in Planning Services
- Proposed Temporary Road Closures - Various Roads in Various Parishes in the Aylesbury Vale Area (Micro Surfacing Works) (March and April 2016)
- Parish Liaison Meeting - Wednesday 27 January
- BCC News: HS2 concedes more mitigation measures to Buckinghamshire
- MyBucks e-newsletter February 2016
- AVDC Update - Changes to Bin Collection Days
- BCC Bus Passes renewals
- Smaller Authorities Audit Appointments
- **New Homes Bonus Consultation – comments by 10/3**
- TfB Parish Bulletin | January – Snow Code
- Governance Documents for February 9th meeting
- Buckingham LAF - future meeting dates 3/3; 14/6; 18/10
- T2 Devolution - final deadline for agreements 3/3.
- Closing Date for Applications for New Homes Bonus Funding 29/7

11.0 Highways

- Cllr Roberts attended a Supported Transport Workshop 26th Jan - update

12.0 Dates of next meetings – Padbury Parish Council

8th March 2016

12th April 2016 - can this be changed to the 5th or 19th?

10th May 2016

Date of Annual Parish Meeting to be agreed – suggest April meeting